

**MINUTES OF MEETING
RIVER RIDGE
COMMUNITY DEVELOPMENT DISTRICT**

A Regular Meeting of the River Ridge Community Development District's Board of Supervisors was held on **Tuesday, October 28, 2014 at 1:00 p.m., at the Pelican Sound Golf and River Club at 4561 Pelican Sound Boulevard, Estero, Florida 33928.**

Present at the meeting were:

Terry Mountford	Chair
Bob Schultz	Vice Chair
George (Tom) Schoenheider	Assistant Secretary
Judy Haase	Assistant Secretary
James Gilman*	Assistant Secretary

**(Mr. Gilman was appointed and the Oath of Office was administered during the Third Order of Business)*

Also present were:

Chuck Adams	District Manager
Cleo Crismond	Assistant Regional Manager
Tony Pires	District Counsel
Charlie Krebs	District Engineer
Jim Whitmore	PSGRC General Manager
Bill Elsea	Resident
Richard Thomas	Resident

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Ms. Crismond called the meeting to order at approximately 1:00 p.m., and noted, for the record, that Supervisors Mountford, Schultz, Schoenheider and Haase were present, in person. One seat was vacant.

SECOND ORDER OF BUSINESS

Public Comments: Agenda Items (5 minutes per speaker)

Mr. Richard Thomas, a resident, indicated that he is Chairman of the Gleneagles Grounds Committee and referred to issues with lifted street gutters and oak tree encroachments.

Mr. Thomas indicated that the uplifting of street gutters causes irrigation problems. The fact that oak trees were planted too close to driveways and streets and falling leaves prevent water from traveling down the street is exacerbating the problem.

Mr. Adams pointed out that these issues would be discussed later in the meeting.

Mr. Bill Elsea, a Torrey Pines Court resident, expressed concern about speeding on Pelican Sound Boulevard, from the intersection of Island Sound Way to the River Club, and biker safety. He suggested painting double yellow lines to prevent cars from passing and installing a speed limit sign at the intersection. Regarding biker safety, he asked if the Board could encourage the community to give bikers space on the road and pass safely.

In regard to speeding, Mr. Mountford indicated that the Board is working on solutions and commented that Mr. Elsea has good ideas. Mr. Elsea suggested adding “No passing” language to the existing signs.

Mr. Adams requested that the Board hold their comments for discussion of this item, later in the meeting.

THIRD ORDER OF BUSINESS

Discussion/Consideration of Replacement to Fill Unexpired Term of Office [SEAT 5]; *Term Expires November, 2016*

A. Resumes/Bios Received

- i. James E. Gilman, Jr., 3530 Lansing Loop, Unit 103**
- ii. Richard Poinsett, 4554 Pinehurst Greens Ct.**

Mr. Schoenheider pointed out that one of the Board’s long-term goals was to have more participation from The Meadows.

Mr. Schultz indicated that two excellent candidates are interested in serving on the Board. He acknowledged that he is friends with Mr. Poinsett and believed that it would be good to have representation from outside of Pelican Sound.

Mr. Pires asked whether Mr. Gilman and Mr. Poinsett were registered voters of the District. It was confirmed that both candidates are full-time residents.

Mr. Schultz pointed out that Mr. Gilman attended past CDD meetings, especially when The Meadows was first built.

Mr. Schoenheider asked Mr. Gilman if he was still on The Meadows HOA Board. Mr. Gilman confirmed that he is on the HOA Board and serves as Vice Chair. He pointed out that he was President until May, 2014.

Ms. Haase asked Mr. Gilman, if he was appointed to the CDD Board, whether he would remain on The Meadows HOA Board and encourage the residents to take advantage of what the CDD offers. Mr. Gilman confirmed that he will interface with The Meadows HOA Board.

Mr. Schoenheider clarified that the Board was not looking for a “representative from The Meadows” but Mr. Gilman has familiarity with the HOA and is in a position to communicate their comments and needs.

Mr. Adams reminded the Board that the unexpired term expires November, 2016.

On MOTION by Mr. Schoenheider and seconded by Mr. Mountford, with all in favor, the appointment of James E. Gilman, Jr. to Seat 5, term expires November, 2016, was approved.

B. Administration of Oath of Office (*the following to be provided in a separate package*)

Mr. Adams, a Notary of the State of Florida and duly authorized, administered the Oath of Office to Mr. Gilman.

- **W-4**

Mr. Adams advised that a W-4 form must be completed if Mr. Gilman wishes to receive compensation of up to \$200 per meeting, with an annual maximum of \$4,800, minus FICA.

Mr. Adams provided and briefly explained the following items:

- i. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees**

Mr. Adams explained the basic guidelines of the Sunshine Law Code of Ethics and highlighted that the Sunshine Law prevents Board Members from discussing District business outside of regularly advertised Board meetings. He noted that communication was defined by direct conversation, fax, telephone or electronic means, including email and Facebook, although communication with Staff was permitted. Mr. Adams advised that communication from constituents should be responded to directly, with a copy to Management, who acts as official custodian of all of the District’s public records.

Mr. Adams explained that all documents created for the District are public record. As such, these documents are required to be open for public inspection, if requested. Documents such as the agenda will be kept on record at the District office and, therefore, Board members do not need to retain these documents. He suggested that District files be separated from other personal and business items.

Mr. Pires reminded Mr. Gilman that Board Members cannot be used as a conduit to other Board Members. He advised that discussion of issues that the Board took action on one year ago is a violation of the Sunshine Law; anything involving District operations cannot be discussed. Mr. Pires reiterated that a Board Member cannot meet with another Board Member outside of a public meeting and requested that Mr. Gilman contact him, Mr. Adams or Ms. Crismond with any questions.

Regarding public records, Mr. Pires encouraged Mr. Gilman to use the District email address for District business, not his personal email address.

ii. Membership, Obligations and Responsibilities

This item was not discussed.

iii. Financial Disclosure Forms

a. Form 1: Statement of Financial Interests

Mr. Adams advised that Form 1 must to be completed and submitted to the Supervisor of Elections Office in the county in which Mr. Gilman resides, within the next thirty (30) days. He recommended that Mr. Gilman hand deliver the form and receive a receipt. Mr. Pires pointed out that the State of Florida has become more aggressive, in recent years, about imposing fines for Board Members who fail to file Form 1.

b. Form 1X: Amendment to Form 1, Statement of Financial Interests

Mr. Adams advised that Form 1X must be completed and submitted to the Supervisor of Elections Office, if there are any changes to Form 1.

c. Form 1F: Final Statement of Financial Interests

Mr. Adams advised that Form 1F must be completed and submitted to the Supervisor of Elections Office within sixty (60) days of leaving office.

iv. Form 8B, Memorandum of Voting Conflict

This item was not discussed.

C. Consideration of Resolution 2015-1, Electing Officers

Mr. Adams presented Resolution 2015-1 for the Board's consideration. He advised that, after each election or appointment, the Board is required to reconsider the slate of officers.

Mr. Adams reported that, currently, Mr. Mountford serves as Chair, Mr. Schultz serves as Vice Chair and the remainder of the Board serves as Assistant Secretaries.

Ms. Haase nominated the current slate of offices, with Mr. Gilman serving as Assistant Secretary.

On MOTION by Ms. Haase and seconded by Mr. Schultz, with all in favor, Resolution 2015-1, Electing Officers of the District, as nominated, was adopted.

FOURTH ORDER OF BUSINESS

Consideration of Johnson Engineering, Inc., Professional Services Supplemental Agreement No. 13 for NPDES Cycle, Year 3, Annual Report

Mr. Adams presented a revised Professional Services Supplemental Agreement No. 13 for NPDES Cycle, Year 3, Annual Report with Johnson Engineering.

Mr. Adams pointed out that Section 3, regarding public records, was added by Mr. Pires, as all vendors that create records related to the services provided were subject to the public records retention laws.

Mr. Pires advised that this language was added by the legislature within the last year and is required to be in the agreement.

Mr. Adams pointed out that, on Page 2 of 2 of the exhibit, which is Task 1, Johnson Engineering identified services that will be provided to the District, which are required as part of the NPDES permit. He indicated that the proposed fee is a not-to-exceed amount of \$13,750; \$12,500 for time and materials and estimated reimbursables of \$1,250.

Mr. Adams reminded the Board that this is an ongoing process, over the course of the year.

Mr. Mountford asked whether the agreement only covers the NPDES project. Mr. Adams indicated that the NPDES report is the most significant part of the effort; the report is due to be disseminated the first week in March, with Lee County's report to the State. He pointed out that a large amount of activity takes place in preparation of the report, such as compiling data

and, during the course of the year, there are periods where additional monitoring data is collected from Lee County.

Mr. Schultz asked if the scope was the same as the prior year. Mr. Adams indicated that the scope was the same, in terms of the reporting but there are additional activities each year.

Mr. Mountford pointed out that he did not recall signing this agreement in the past but recalled receiving reports and budgeting for it. Mr. Adams indicated that he will generally execute the agreement, for the District, upon Board approval.

On MOTION by Mr. Mountford and seconded by Mr. Schultz, with all in favor, the Johnson Engineering, Inc., Professional Services Supplemental Agreement No. 13 for NPDES Cycle, Year 3, Annual Report, in a not-to-exceed amount of \$13,750, was approved.

FIFTH ORDER OF BUSINESS

Continued Discussion: Abatement of Street Tree Effect on Gutters/Sidewalks/Roads

Mr. Adams reported that, as communities age, roots from oak trees come into contact with hard surfaces and create issues. He noted that there are methods to not only repair what was destroyed by roots but also to abate future occurrences.

Mr. Schultz recalled discussion, at the last and prior meetings where the District Engineer reported on road inspections. He pointed out that the recommendation was to wait to repair the gutters because the Board planned to mill and resurface the roads. Mr. Schultz indicated that the situation in Gleneagles has worsened because, due to the lifting of the gutters, water backs up at least 50'. He reported that one driveway within that 50' is constantly saturated with water, which stains the driveway and, as a result, the homeowner receives letters from the ARC requesting that the driveway be power washed.

Mr. Mountford asked how many gutter sections are involved. Mr. Schultz indicated that the sections vary but are mainly 12' in length. He estimated four or five sections where water sits in gutters and creates mold. In response to Mr. Mountford's question, Mr. Schultz advised that no more than two must be repaired and replaced.

Mr. Krebs clarified that 8' to 10' was removed, as well as tree roots, and a root barrier was installed.

Mr. Schultz suggested that the tree be removed. Because there were two potable water lines and two irrigation lines adjacent right next to the tree and a hydrant 8' behind the oak tree, he reported that a motion to establish a Street Tree Committee was approved. Mr. Adams asked if there was a streetlight because developers are notorious for planting canopy trees next to streetlights. Mr. Schultz replied affirmatively.

Mr. Mountford asked Mr. Krebs to address root barriers, as the oak tree issue was becoming a "big deal" in Pelican Sound and many residents hated to see the oak trees being removed; however, residents do not want pipes and streets ripped up. Mr. Krebs pointed out that, in Heron's Glen, in North Fort Myers, adjacent trees undermined a multi-use path for golf carts and pedestrians, causing it to rise and become a trip hazard. He noted that the existing pavement was milled and the subgrade was recompactd to remove existing tree roots underneath the base; a root barrier was installed to prevent the roots from growing. Mr. Krebs estimated the life expectancy of the root barrier to be ten years and pointed out that this was not a permanent solution as, every ten years, the root barrier must be replaced, to protect the adjacent sidewalk curbing.

Mr. Mountford asked for a cost estimate to remove tree roots versus removing the entire tree. Ms. Crismond indicated that it was cheaper to remove the tree. Mr. Krebs believes that it comes down to aesthetics and pointed out that, in the case of Heron's Glen, residents liked the trees and did not want to remove them; they preferred to install the root barrier and repair the cart path. He advised that, cost-wise, it was cheaper to remove the tree than to replace the root barrier every ten years.

Mr. Mountford asked about the length of the area and the total cost of the project. Mr. Krebs indicated that many repairs were performed because, there were root problems and the cart path was not constructed correctly. He noted that a large portion of the cost was root repairs because of adjacent trees.

Mr. Mountford pointed out that the District owns the gutters but not the trees. Mr. Krebs clarified that the trees in the right-of-way (ROW) were owned by the District.

Mr. Thomas stated that the former chair of the ARC of Pelican Sound spoke to a representative of the Lee County Tree Protection Department, who advised that, previously, there was a rule stipulating that whoever removed the tree was responsible for replacing it; however, the rule was amended to be applicable only if the tree was within an easement. Mr.

Krebs believed that the tree is within the Florida Power & Light (FPL) and Comcast easements and considered it to be a community tree.

Mr. Thomas noted two cracks beyond the gutter that are starting to migrate. Mr. Krebs observed several cracks and rising in several locations when the roadway inspection was performed.

Mr. Mountford asked who would pay for the repair. Mr. Krebs advised that the District would be responsible for the curbing. Mr. Adams stated that the CDD would pay the expense to ensure that roots do not affect the District's facilities. He noted that it was no different than a resident pruning a tree extending over their property from a neighboring yard but the resident has no right to charge their neighbor.

Mr. Adams stated that a root barrier program was initiated in The Brooks, along Coconut Road and Three Oaks Parkway, several years ago; 34 areas were addressed, for approximately \$20,000. He described the process of installing a root barrier and obtaining locates, using a portable ditch witch along the edge of the sidewalk, down 2' to 3', inserting the barrier that is impregnated with the chemical, backfilling and resodding.

Mr. Thomas pointed out that several trees were removed in Gleneagles, for \$450. Mr. Adams estimated a wash, when the root barrier replacement cost was considered.

Mr. Mountford recalled that Gleneagles wanted permission from the CDD to cut down all of the trees along the road. It was noted that this was just a rumor.

Mr. Thomas acknowledged that he was deeply involved with the oak trees and estimated that 21 driveways, including his own, had uplifting of anywhere from .5" to 2" and the owners received letters from the ARC advising them to repair their driveways. He indicated that his driveway was "ripped up" by an oak tree and the roots went into the gutter. Mr. Thomas asked whether the roots would go the other way if a root barrier was placed in front of the tree.

Mr. Schultz stated that there were two issues, oak trees that were causing various problems and gutters that were damaging driveways and roads due to standing water. He reported that a Pelican Sound committee was asked to report provide recommendations by March 1 regarding the tree issue. Mr. Schultz pointed out that in a week or two, Pelican Sound will begin cleaning the gutters. Mr. Thomas agreed to ask his people to make note of where standing water remains after the gutter cleaning.

Mr. Krebs suggested using spray paint to mark areas where the water starts and stops, deciding which areas must be repaired and presenting a list to the Board to address the areas.

Mr. Whitmore was asked to report the Board's discussions to the Pelican Sound HOA Board and inform them that many of the trees are not within the District's purview.

With regard to Mr. Thomas' comments, Mr. Mountford asked whether the Board can repair the tree and, if not, whether there is another location for the tree if it is removed. Mr. Krebs pointed out that any new trees would need to be outside of the ROW, as Lee County now prohibits planting inside of their utility easements.

Mr. Mountford requested an explanation from Mr. Pires regarding who is responsible for the trees and who has permission to remove them. Mr. Pires offered to provide the information at next meeting but noted that it will not address the root issue, or whether the District has any liability because the lifting is a trip hazard. Mr. Mountford requested that Mr. Pires provide this information, as well, and he will contact the HOA Chair or request that they attend the next CDD meeting. Mr. Pires will provide a memo at the next Board meeting, addressing the liability issue and questioned if there was a way to identify the trees on a map. Mr. Krebs replied no, because the trees were planted under the county's requirement of two trees per lot. He recalled that the developer wanted the trees closer to the road because it improved the aesthetics. Mr. Pires stated that, if the tree is in the District's ROW, it is owned by the CDD; if it is outside of the ROW, it is not owned by the CDD. He advised that anyone wanting to remove a tree from the ROW must obtain permission from the Board.

Mr. Whitmore asked who is liable if a handicapped resident, with an uplifting driveway trips and falls; the District, the Club or both. Mr. Pires indicated that the liability question is if any of the District's trees, to the extent that they are causing upheaval, are on private property, on the side of the ROW, or a portion of the driveway, which is CDD property, and what exposure to liability the District has.

Mr. Adams clarified that, just because the tree is in the road ROW, it does not mean that the District owns the tree. He suggested reviewing the covenants with regard to maintenance responsibility. He believed that the trees were planted because of the county requirement for two trees per lot but that it was not a requirement of building the road, as much as developing the lot.

Mr. Thomas acknowledged that he dealt with Greenscapes for years and was involved with the trimming of one-third of the 69 homes in Gleneagles. He estimated that it cost \$55 per tree to trim. Mr. Schoenheider pointed out that the property owner owns the trees; however, the HOA is responsible for trimming. Mr. Thomas indicated that the community paid for the oak tree trimming because the trees are on HOA property; it is in the HOA ROW and the HOA owns

the trees. Mr. Thomas applauded the Board for taking this on and “getting something going” so everyone knows what is happening.

Mr. Schoenheider indicated that the District’s responsibility is the gutters as, according to one photo, the tree is back from the property. Mr. Pires stated that he did not know if the tree was back from the property because the meter boxes were set by the property line and, according to the second photo, the meter box was behind the tree. Mr. Adams believed that the meter box was within the ROW. Mr. Krebs pointed out that there are probably utilities. Mr. Adams advised that the FPL services are outside of the ROW, in a separate easement, for protection. Mr. Schoenheider suggested having this area re-surveyed to show where the property line is located. Mr. Krebs stated there should be property corners that are set and iron rods showing where the lot line and ROW are located. He suggested having a tree survey performed showing the location of the trees, which could then be depicted on the ROW maps to determine if they are inside or outside of the ROW.

Mr. Mountford acknowledged that he has a tree that is beginning to raise the edge of his pavers. He questioned when Mr. Pires can complete his research, since the committee was already active. Mr. Pires confirmed that he can complete the research in the next two weeks. Mr. Whitmore offered to provide the HOA with an update, at a meeting this Friday, regarding ownership, maintenance obligations and liability. Mr. Whitmore pointed out that the HOA documents were fairly specific; the documents state that, if a tree is in the ROW or an easement, each neighborhood must repair its own issues. Mr. Thomas indicated that, in Gleneagles, the homeowner must pay to repair his/her driveway but, if there is a break in an irrigation line, the community must pay for the repair. Mr. Schoenheider asked whether the District was absolved from any liability, if a contractor was on private property.

Mr. Whitmore reported that, last year, in The Masters, there was a break in a 6” main line irrigation pipe, as it was destroyed by a tree. After three days, the line was finally located but the only access was to cut the roots. By then, the tree was damaged and subsequently removed. Mr. Schultz believed that the irrigation lines, up and down the street, were only 6’ or 8’ below the ground. Mr. Whitmore pointed out that the main line was 8’ down; the line in The Masters was 6’ down, while the line in Gleneagles was 4’ down. Mr. Adams indicated that the plat for The Masters shows a 35’ wide ROW, 17.5’ either way of the centerline and a 10’ wide utility easement. Mr. Schoenheider asked if there was a total of 27’, 17’ plus 10’. Mr. Adams replied

that there was a total of 27' from the center, to encompass the 10' public utility easement; however, the ROW was 17.5' from the centerline.

Mr. Thomas asked about the cost to install a root barrier in an average street, like this one. Mr. Adams estimated about \$700 to \$800 per barrier, based upon his experience at The Brooks. Mr. Thomas pointed out that many residents are interested in installing a root barrier to save their trees.

Mr. Mountford stated that Mr. Whitmore's crew will mark the areas of standing water with spray paint and the Board will decide how to address this matter. Mr. Krebs will measure, once the spraying is complete, and obtain an estimate.

Ms. Haase reported that she sent Mr. Adams an email about liability for the sidewalks, which were starting to rise due to tree roots, causing a trip hazard. Mr. Adams indicated that the District has liability as the threshold to become a trip hazard was $\frac{3}{4}$ ", and, depending upon the severity, in some cases, the sidewalks can be ground down or, in worst cases, removed and repoured. He noted that, most of the time, sidewalks are ground down. Ms. Haase asked whether sidewalk repairs were included in the maintenance contract. Mr. Whitmore advised that numerous sidewalk repairs were completed and one sidewalk by Gleneagles, which had severe cracking, was replaced. He noted that grinding was performed on the cart path but not past $\frac{3}{4}$ ". Mr. Adams explained that $\frac{3}{4}$ " is also ADA threshold.

Mr. Adams offered to inspect the community to identify trip hazards and report his findings to the Board. Mr. Pires suggested posting trip hazard warning signs or spray painting the areas with trip hazards. Mr. Adams confirmed that these areas will have an orange stripe.

Ms. Haase asked if a root barrier would be placed at the area where the sidewalk is crumbling. Mr. Adams replied yes but advised that one should be placed at the source. Ms. Haase pointed out that there is one section on Pelican Sound Drive, just past the Boulevard, where a tree is lifting the sidewalk. Mr. Adams indicated that Staff will complete an inventory and obtain pricing by the December meeting.

Mr. Mountford reminded the Board that their community is at the age where a master plan to repair the sidewalks is needed. Mr. Whitmore noted that concrete work is performed every summer. Mr. Schultz commented that the sidewalks in Pelican Sound are unique, budget-wise. Mr. Adams pointed out that the sidewalk maintenance is included in the Pelican Sound portion of the budget, not the CDD budget.

- **Update: Corkscrew Roundabout and Speed Limit Sign Projects (District Engineer)**

*****This item, previously the Seventh Order of Business, was presented out of order.*****

Mr. Adams requested that Mr. Krebs provide an update on the roundabout prior to the traffic calming discussion.

Mr. Krebs reported that he spoke to the contractors installing the rumble strips and the pavers were ordered; the pavers should arrive by next week. He indicated that the signs for the roundabout are finished and the vendor, Lykins Signs (Lykins) will begin installing them this week; the signs were delayed because Lykins ran out of bases for the speed limit signs and the vendor was manufacturing both signs at the same time. Mr. Krebs received a breakdown from the vendor on which signs were completed; the vendor hoped to have all of the signs completed by the end of this week but has not started the roundabout signs; therefore, those should be completed next week.

Mr. Adams pointed out that this project was experiencing delays due to a sudden boom in the building industry and acknowledged that the Fiddler's Creek, which does a lot of decorative sign replacements, is dealing with the same issue. Mr. Whitmore pointed out that he had problems getting one stop sign replaced over the summer. Mr. Krebs recalled that, when the original proposal was signed, the vendor advised, upfront, that the signs would not be ready until the end of October and it was pushed back a week due to the lack of bases.

Mr. Adams reported that he, Mr. Whitmore and Ms. Crismond had the opportunity to meet with Island Sound representatives to discuss the speed table proposal prepared by the District Engineer. He pointed out that a copy of the pricing to install the speed tables, with the appropriate signage, was provided to the Board. Mr. Adams indicated that the Island Sound representatives were resistant to installing speed tables, at this time, although there are speeding issues. He noted that the Island Sound representatives prefer to have a speed table before the circle, to the east of the FPL easement, as this is the location where speeding occurs. Mr. Adams noted a suggestion to place a yellow line down the middle of the road, from the intersection of Corkscrew Road, into and around the circle, to remind drivers to stay in their travel lane and reduce speed. Mr. Adams pointed out that, as travel lanes are made narrower, drivers are less comfortable and tend to reduce speed. He believed that the Island Sound representatives will obtain good results with that solution and, if not, the District can spend \$16,000 for the two proposed speed tables or \$8,000 for one on the straightaway, near the FPL easement.

Mr. Mountford asked if the representatives were considering a speed table for the entrance to the FPL easement. Mr. Adams confirmed that the suggestion was to place a yellow

divider line, rather than speed tables, to remind drivers that, as they go around corners, they must remain in their travel lane, which should cause them to slow down, versus using the opposing travel lane to turn the corner. Mr. Adams acknowledged that he, Mr. Whitmore and Ms. Crismond agreed with the Island Sound representatives' ideas. Mr. Adams also agreed with Mr. Elsea's idea to paint a yellow center line on Pelican Sound Boulevard, from the intersection of Island Sound Way to the River Club. Mr. Whitmore agreed, as he believed that Pelican Sound Boulevard would be congested. Mr. Elsea pointed out that he consistently observes drivers passing other cars, golf carts and bicycles on the road going into the Island Sound circle. Mr. Whitmore believed that one speed table, before the FPL easement, would help.

Mr. Schoenheider advised that Mr. Elsea suggested installing another 15 mile per hour (mph) sign after the stop sign at Torrey Pines Way and Island Sound Boulevard. He noted that going toward the River Club, there are no speed limit signs until after the first curve, and suggested placing a speed limit sign at the intersection, on top of the stop sign. Mr. Krebs indicated that a speed limit sign may be added but it could not be attached to a stop sign. According to the Manual of Uniform Minimum Standards for Design, Construction and Maintenance for Streets and Highways (commonly known as the "Florida Greenbook"), the speed limit sign must be a certain distance past the stop sign. Mr. Krebs suggested leaving the sign already in place and adding one after the intersection.

In response to a question, Mr. Krebs indicated that there was an agreement with the Sheriff's Department to patrol the road. Ms. Crismond pointed out that off-duty deputies are utilized in the Fiddlers Creek community, twice per week, to enforce speeding.

Regarding the yellow divider line, Mr. Adams asked if there was consensus from the Board to install a yellow divider line on the road leading into Island Sound and the circle, on the road going from the River Club to the roundabout at the Corkscrew Road gatehouse. Mr. Mountford believed it would be beneficial because the Board must do everything it can to slow the traffic.

Mr. Schultz asked about the significance between one and two yellow divider lines. Mr. Krebs explained that one yellow divider line delineates travel lanes, while two implies that cars are not supposed to pass; however, actually, cars can pass with caution. Mr. Schultz asked if there is room for a white bike lane line. Mr. Krebs replied that there is no room because those roads are generally 12' or less and the minimum width is 10' or 5', if there are bicycle lanes.

SIXTH ORDER OF BUSINESS**Continued Discussion: Traffic Calming**

Mr. Adams asked if the Association has an account with Bob's Barricades. Mr. Whitmore indicated that it does not and has never used them. Mr. Adams estimated that the rental cost for a radar sign would be \$1,500 to \$2,000 per month, depending on the model. He noted that he performed additional research and the radar signs are fairly sophisticated, as they can be tied into, wirelessly, with a computer, tablet or phone. The verbiage on the sign can be manipulated and statistics can be obtained on who is speeding, how many are speeding and the time frames where there is more speeding. Mr. Adams pointed out that, if and when the Board wanted to purchase a radar sign, there are significant savings, as the District can purchase them from a high end provider who has a GSA contact, which is a federal procurement contract.

Mr. Schultz asked whether there can be sharing amongst other CDDs. Mr. Adams indicated that the only other District he has as a client that owns their roadway system is Fiddler's Creek, which is located too far away to make it feasible to truck it back and forth.

Mr. Schoenheider asked whether there is a minimum rental per month. Mr. Adams indicated that Bob's Barricades offers weekly contracts and suggested a trial period of 30 days, at the height of the season, in January or February, to determine the effectiveness. Mr. Schoenheider asked if the county has signs that the District can borrow. Mr. Krebs believes that the county or Sheriff's Department has radar signs but did not know if the county would let the District borrow them because these are considered private roads.

Ms. Haase reported that she found a website addressing traffic calming options. She recalled that there was consensus from the Board for striping on the roadway and radar signs. Ms. Haase indicated that she spoke to the NVR from Oak Run and the neighborhood is very concerned about speeding. She expressed concern about the thoroughfares in the community.

Mr. Schoenheider asked whether Staff was considering speed bumps that have stakes that go into the roadway. Mr. Adams replied that the speed tables are 3" in height, in total, with a 6' wide incline and a 10' table and a 6' decline. He noted that four signs would be needed per speed table, as part of the decorative signage requirement.

In response to Mr. Schoenheider's question, Mr. Krebs explained that a speed table has an asphalt flat top. Mr. Pires pointed out that, in Naples, asphalt and brick pavers are used on their speed tables. Mr. Schoenheider asked about riding over a speed table in a golf cart. Mr. Adams replied it should not be an issue.

In response to Mr. Schoenheider's question, Mr. Adams indicated that the cost per speed table, signage and markings is \$8,000.

Ms. Haase provided a survey from over 100 traffic engineers, police officers and safety professionals around the country, which showed that 96.5% agreed that driver feedback signs are effective in reducing speeding on residential streets. In the same survey, 3.3% strongly agreed that speed bumps were ranked as being the least effective.

Mr. Schoenheider asked what authority the association has since the Board cannot enforce traffic laws but the River Club has the right to sanction members. Mr. Pires indicated that he was not sure what authority the association has but it does not have the right to enforce traffic laws.

Mr. Adams provided a memorandum from Mr. Pires, dated March 11, 2009, regarding the ability of the District or a security service contractor to enforce State of Florida traffic laws on District roads and requested that the Board Members review it. Mr. Pires noted that the memorandum was updated in August. Mr. Whitmore indicated that the River Club sent friendly reminders to residents that it received complaints about.

Mr. Mountford asked if the district should send a communication asking residents to reduce their speed. Mr. Whitmore indicated that leaflets were mailed; however, an additional reminder could not hurt. Mr. Schultz pointed out that walkers must be reminded to stay on the sidewalks.

Mr. Mountford asked whether the Board must make a motion. Mr. Adams stated that the Board could make a motion to approve one solid yellow center line from the paver bricks at the Corkscrew roundabout, all the way down Corkscrew Road to River Club. Mr. Adams will obtain a price for the River Club's portion of the road and extending towards Island Sound Circle and around the circle.

Ms. Haase requested a cost estimate for the section between Sound Way and Pelican Sound Way. Mr. Whitmore stressed the need for consistency so one line is going one way and another line is going another way. Mr. Adams clarified that the intent of the yellow line was to remind drivers of their travel lanes and encourage them to slow down by staying in their travel lane versus veering over the center line. Mr. Adams noted that Staff can install a "No Passing Zone" sign around the gatehouses to remind drivers that the Pelican Sound community is a no passing zone.

Discussion ensued regarding locations to paint solid yellow ‘no passing’ lines, including locations on the S-curve going to the River Club, Oak Run and the main thoroughfares.

A request was made to add reflective crosswalks between Edgewater and Seaside in the style of piano keys. Mr. Krebs will research whether signage for the crosswalks is required. Mr. Adams suggested a marking saying “PED XING”. Mr. Krebs will email options to Mr. Adams for review.

After further discussion, Mr. Adams reiterated that reflective yellow paint will be placed on Williams Road and Corkscrew Road, from the gatehouse in, after the roundabout.

Mr. Krebs reminded the Board that the road will be shut down during completion of the job because the trucks drive down the middle of the road as they spray paint and it must dry. Mr. Whitmore suggested a night crew. Mr. Adams preferred to pay extra for a drying truck.

Mr. Schoenheider asked about radar signs. Mr. Adams replied that more meetings will take place before this matter comes to fruition. The traffic calming discussion will be placed on every agenda, going forward.

Mr. Mountford asked if only signs and yellow lines would be added. Mr. Adams confirmed that the yellow lines will be painted immediately and the signs will be installed, afterwards. Mr. Adams pointed out that the radar signs will be installed in February.

Mr. Schultz asked about the speed limit sign by the four-way stop. Mr. Krebs will meet with Mr. Whitmore about the price and timetable.

Mr. Schultz suggested that the newsletter remind residents to be responsible and drive safely. Mr. Adams provided a draft newsletter to the Board and will include a reminder about driving responsibly and the yellow striping on the thoroughfares. Mr. Adams requested that any additional comments or edits be submitted by Friday.

Ms. Haase asked when street sweeping will commence. Mr. Adams indicated that street sweeping is currently underway; the delay was due to the machine was not available for six to eight weeks while it was being refurbished. In response to a question, Mr. Adams pointed out that street sweeping will be performed once per week during oak tree shedding season. Ms. Crismond advised that the street sweeping services were not performed last week because the street sweeper operator quit.

EIGHTH ORDER OF BUSINESS

Approval of September 2, 2014 Public Hearing and Regular Meeting Minutes

Ms. Crismond presented the September 2, 2014 Public Hearing and Regular Meeting Minutes and asked for any additions, deletions or corrections.

The following changes were made:

Lines 199 through 200: Change “speed limit signs” to “traffic laws”

Lines 254 through 255: Remove “There is a temporary basin in the lake”

Line 326: Change “Meadows” to “Masters” and “(Photo 40)” to “(Photo #40)”

Line 396: Change “Haas” to “Haase”

On MOTION by Mr. Schoenheider and seconded by Mr. Schultz, with all in favor, the September 2, 2014 Public Hearing and Regular Meeting Minutes, as amended, were approved.

• **Action/Agenda Items**

Ms. Crismond presented the Action/Agenda Items.

Items 3, 6, 7, 8, 9, 12, 14 and 15 were completed.

Items 1, 2, 4, 5, 10, 11, 13 and 16 were continued.

With regard to Action Item 5, Ms. Crismond reported that Staff will meet with the property owner and a representative of Edgewater IV regarding installation of gutters prior to the November meeting. Staff is waiting for water levels to drop.

NINTH ORDER OF BUSINESS

Other Business

Mr. Schultz advised that it is River Ridge’s responsibility to provide irrigation water. Mr. Adams indicated that there is an agreement in place for the CDD to acquire irrigation water and charge residents. Mr. Schultz stated that water is pumped out of a well and distributed through a main distribution line. Mr. Adams noted that the District owns the distribution line, which is operated by the Golf Club.

Mr. Schultz pointed out that water is also pumped through a pump house, which filters the water and, seven years ago, a chlorination system was installed but, recently, the River Club upgraded the system because of corroded equipment. Mr. Whitmore pointed out that there were lots of algae blooms. Mr. Schultz explained that a number of flush-out valves were added at the ends of the main distribution lines, which worked for awhile; however, snails are returning. Mr.

Whitmore reported that, in one neighborhood, there were problems with valves; this occurred one weekend and the contractor was paid overtime to resolve the issue. When this happens, Mr. Thomas uses a valve wrench to turn off the irrigation system and calls Greenscapes, on Monday, to turn off the valves. This occurred in Gleneagles eight to ten times. Mr. Schultz pointed out that one owner was so frustrated that he paid to put in an external filter because the irrigation water comes onto his property. Mr. Adams indicated that this was very common. Mr. Schultz noted that, last Friday, the resident's side of the street was irrigated but there were eight or nine shells in their filter.

Mr. Adams reported that, as a part of a program, \$60,000 to \$70,000 was spent to install blow-offs. As long as those are operated on a regular basis, generally, the system stays clean of shells. Mr. Schultz pointed out that Gleneagles flushed its system weekly but the shells are reappearing.

Mr. Schultz indicated that Mr. Whitmore told him that the common grounds do not have these problems. Mr. Whitmore clarified that there are problems but not as many because they are not running off of the master system but small filters were removed from the heads. Mr. Whitmore cited Gleneagles and Palmetto Dunes as the worst neighborhoods.

Mr. Schultz asked why snails accumulate in some areas but not others. Mr. Adams explained that the chlorination system was intended to help destroy the snail brine, which is what passes through the filter at the pump station. Mr. Adams further explained that, when the brine gets downstream in certain locations, it will develop into the larger snails, which is where the blow-off program comes into play. Mr. Whitmore agreed that the brine was small enough to be sucked into the system and noted that, if the pumps are increased, they will shut down.

Mr. Schultz believed that this issue must be addressed. Mr. Adams indicated that, if the Board wants to address this issue, it can purchase a multi-disc filter system, which costs \$75,000 to \$150,000, depending upon how much volume is needed to push through the system. Mr. Adams explained that this is a manifold system, which consists of a stack of discs that spin and polish the materials down to micro size. Mr. Adams pointed out that this system has been successful; it was actually being used in Pelican Landing and other nearby communities. Mr. Adams noted that snails are getting into the water due to the proximity of saltwater in this corridor.

Mr. Schultz pointed out that another alternative was installing filters, based on Mr. Whitmore's complaints and Gleneagles experience, which cost in the \$10,000 range. He

suggested collecting data to determine where the issues are in Gleneagles and Palmetto Dunes and installing filters in those neighborhoods. Mr. Adams offered to meet with Mr. Krebs to discuss the layout of the lines, as all they may need to do is add additional blow-offs or larger blow-offs in those areas.

TENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being nothing additional to report, the next item followed.

B. Engineer

There being nothing additional to report, the next item followed.

C. Manager

i. Approval of Unaudited Financial Statements as of September 30, 2014

Mr. Adams presented the Unaudited Financial Statements as of September 30, 2014. He reported that the financial statements were not final, as the books remain open 30 days following the end of the fiscal year, to accrue expenses related to September and earlier, as part of the Fiscal Year 2014 budget.

Mr. Schoenheider asked if the approval for the NPDES was \$7,000 less than last year. Mr. Adams confirmed that the amount is what was being proposed.

ii. NEXT MEETING DATE: November 18, 2014 at 1:00 P.M.

Mr. Adams announced that the next meeting will be held on November 18, 2014 at 1:00 p.m., at this location. He noted that the meeting was moved up one week due to the Thanksgiving holiday. The Supervisors who were elected will be sworn in at the November meeting.

ELEVENTH ORDER OF BUSINESS

Supervisors' Requests and Public Comments (5 minutes per speaker)

Mr. Schultz indicated that he received an Oath of Office from the state. Mr. Adams pointed out that Mr. Schultz and Mr. Schoenheider ran unopposed and the official Oath of Office will be placed on the record at the November meeting. He instructed Mr. Schultz to return the Oath of Office to the state, upon his notarization, with a \$10 check.

Mr. Mountford provided an article about aeration, which he requested that Mr. Adams distribute to the Board, and noted that the lakes are looking better than they used to.

Mr. Schultz suggested a joint Pelican Sound and River Ridge CDD meeting, after the first of the year, to discuss the traffic calming issue, trees and setting the 2015 objectives. Mr. Adams indicated that objectives will be discussed at the November meeting.

TWELFTH ORDER OF BUSINESS

Adjournment

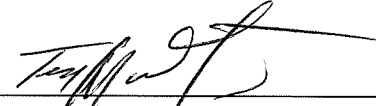
There being nothing further to discuss, the meeting adjourned.

On MOTION by Mr. Schoenheider and seconded by Mr. Mountford, with all in favor, the meeting adjourned at 3:16 p.m.

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]



Secretary/Assistant Secretary



Chair/Vice Chair

GOALS AND OBJECTIVES 2014:

- BUDGET PROCESS
 - Process Improvement

- FUTURE MAJOR ISSUES
 - Resurface Roadways
 - Other Infrastructure (Lake Banks)

- COMMUNICATION
 - PSGRC
 - The Meadows

- BEST PRACTICES
 - Review other CDDs