

RIVER RIDGE

COMMUNITY DEVELOPMENT DISTRICT

February 25, 2020

BOARD OF SUPERVISORS

REGULAR MEETING

AGENDA

River Ridge Community Development District
OFFICE OF THE DISTRICT MANAGER
2300 Glades Road, Suite 410W•Boca Raton, Florida 33431
Phone (561) 571-0010•Fax (561) 571-0013•Toll-free: (877) 276-0889

February 18, 2020

Board of Supervisors
River Ridge Community Development District

ATTENDEES:
**Please identify yourself each
time you speak to facilitate
accurate transcription of
meeting minutes.**

Dear Board Members:

The Board of Supervisors of the River Ridge Community Development District's Board of Supervisors will hold a Regular Meeting on February 25, 2020 at 1:00 p.m., in the Sound Room at the River Club Conference Center (Second Floor of Fitness Center), 4784 Pelican Sound Boulevard, Estero, Florida 33928. The agenda is as follows:

1. Call to Order/Roll Call
2. Public Comments: Agenda Items *(5 minutes per speaker)*
3. Updates: SOLitudeLake Management
4. Discussion: Petition Regarding Removal of Littorals from Resident Side of Lake H1C, Palmetto Dunes
5. Discussion/Update: Paver Project
6. Acceptance of Unaudited Financial Statements as of January 31, 2020
7. Approval of January 28, 2020 Regular Meeting Minutes
 - Active Action and Agenda Items
8. Staff Reports
 - A. District Counsel: *Woodward Pires & Lombardo, P.A.*
 - B. District Engineer: *Hole Montes, Inc.*
 - C. District Manager: *Wrathell, Hunt and Associates, LLC*
 - I. Key Activity Dates
 - II. NEXT MEETING DATE: March 24, 2020 at 1:00 P.M. [Sound Room]

○ QUORUM CHECK

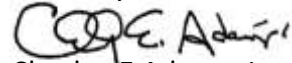
James E. (Jim) Gilman	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PHONE
Bob Schultz	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PHONE
Kurt Blumenthal	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PHONE
Terry Mountford	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PHONE
Larry J. Fiesel	<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> PHONE

9. Supervisors' Requests and Public Comments (*5 minutes per speaker*)

10. Adjournment

Please feel free to contact me directly at 239-464-7114 with any questions and/or concerns.

Sincerely,



Chesley E Adams, Jr.
District Manager

FOR BOARD MEMBERS AND STAFF TO ATTEND BY TELEPHONE

CALL IN NUMBER: 1-888-354-0094

CONFERENCE ID: 8593810

**RIVER RIDGE
COMMUNITY DEVELOPMENT DISTRICT**

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River Ridge Community Development District,
Board of Supervisors


February 1, 2020

Gentlemen,

We are writing this letter to voice our concerns regarding the new plantings around the edge of the pond that abuts the 5th hole of the "Sound" golf course and along Classics Ct. in Palmetto Dunes of Pelican Sound. My wife and I have lived here in Palmetto Dunes since 2001. Our concern is for the negative effect these plants may cause to the egress the wildlife currently has, direct from the pond edge to the water. Many species of birds, turtles and alligators use the unobstructed access to the pond for egress and feeding around the perimeter. Turtles and alligators walk ashore to sun themselves and many types of birds (Herrings, Cormorants, Anhingas, storks, Egrets, etc.) feed at the shoreline for small fish, frogs, etc. If this plant life grows and gets dense like it currently is on the fairway side of the pond these animals will not be able to continue to have free access from the shore and we will also lose the opportunity to observe them as we currently do.

In all the time we have lived here we have never had a problem with erosion of the shoreline. We do not understand the reasoning for these plantings? We would request that the plantings along the north and east sides of the pond across from the fairway be removed or allow us to do so. We have attached some photos of the wildlife's use of the ponds unobstructed edges for your review and consideration. We would much rather see the actions of the wildlife instead of plants.

Thank you for your consideration in this matter,


Gary & Sue Woodworth

7890 Classics Ct. Unit 102

810-434-1636

Good Morning,

My husband Tom and I have lived in Pelican Sound for 19 years. We chose our lot in Palmetto Dunes community carefully in 2001. The view from our lanai was very important to us. For 19 years we have enjoyed the lake, which is on Sound #5 of the Sound course, and 20 feet from our lanai. We are on the ground floor of our carriage home. Our friends have commented that we have the best view of anyone. We thoroughly enjoy the numerous variety of shore birds, turtles carrying their babies on their backs, osprey that dive for fish, and of course the alligators that come visit once in awhile. My husband cannot play golf, tennis or go boating and fishing anymore due to health issues. He spends many of his hours a day on the lanai enjoying the birds, wild life, and nature.

In 19 years our lake water has had no problem with impurities. We have beautiful large bass in the lake and birds are always here. Recently while having coffee on the lanai, there was a stork, a couple of Marsh Hens, a Great Blue Heron, two ducks, a couple of different kinds of ibis. What a beautiful site! It is very unkind of River Ridge to take this away from us after 19 years.

As far as erosion control goes, we have many grown Cypress trees on the banks by the golf green, which are doing a great job for the erosion problem.

I encourage you to visit #1 of the lakes course here at Pelican Sound. You will not see one single bird or turtle around the lake. It is surrounded by these invasive lilies and reeds, and the area of the lake has gotten smaller every year. There is no shore line for the birds.

I expect there are other species of plants that could achieve the same objective without doing so much damage to the aesthetics of our beautiful pond.

I ask you to please consider to remove the lilies and reeds so my husband and I, and all that live around the lake can continue to enjoy the beauty we have had in the past 19 years. Ask yourself, would you like to have this taken away from you?

Sincerely,

Mary Burns

Pelican Sound Golf and River Club

21810 Palmetto Dunes Drive, Unit 101

Estero, Florida

Phone number 920-737-7825

I live in Pelican Sound on Classic Court. This summer the lake was cleared of algae and reeds. There is about 30-35 feet from the back of the building to the water on hole #5 sound course . River Ridge recently planted more reeds on the edge which when fully grown will be a wall between the residence and the water. This cuts off all the wading birds and access to any fishing. I have visited other communities and they don't seem to have any of these problems. Please allow the owners to enjoy the water without putting up this wall, we finally got rid of the saw palmettos let's not make the same mistake.

Thomas Strozewski. 7860 Classic Court #101 Sent from my iPad

A handwritten signature in cursive script, appearing to read "Thomas Strozewski". The signature is written in dark ink and is positioned below the typed name.

We the residence of Pelican Sound along the shore line of H1C (Sound #5 Golf Course)

have continued to no avail to resolve the issue of littoral plantings.

Our reasons are as follows:

1. The latest plantings will cut off access to lake birds wading, fishing, maintenance of this area of the lake.
2. Harboring of mosquitoes and terrible odor
3. Increase of algae which they are supposed to prevent but again increased since the latest planting
4. Plants are 30 feet from our building to water which puts a 4 to 5 foot wall when fully grown
5. Harboring of snakes palmetto rats.
6. We have had no visible erosion on this side of the lake
7. Very little fertilizer run off on residence side

As residence of Pelican Sound we have noted less and less lake and pond area because of the continued overgrowth of plantings

Petition to River Ridge to remove littoral plantings from residence side of lake

H1-C

(Sound Course #5)

Tom & Mary Burns
Frank & Mary Goodfellow

John Hagg

Jean Dany

Dave & Sue Woodworth

John & Sandra Bird

Gerard & Jackie Mallett

Lew & Barbara Rosencum

Thum Stinger

J. Foye

Robert Campbell

Julie Schoeke

Connie Meyerhousen

Freda Jean King

Jo A. Potillo

21810 Palmetto Dunes #101

21800 Palmetto Dunes Apt 102

7890 Classics Ct. #101

7890 Classics Ct #201

7890 CLASSICS CT #102

7880 CLASSICS CT - #101

7880 CLASSICS CT #102

7820 CLASSICS CT 101

7860 CLASSIC CT. 101

" " 102

7880 CLASSICS CT #202

21810 Palmetto Dunes Dr 102

21800 Palmetto Dunes Dr 201

21800 Palmetto Dunes Dr #101

7880 CLASSICS CT. #102

SIGNATURES OF LIKE-MINDED RESIDENTS

Sandy & Chuck Latta
21810 Palmetto Breeze Dr. #102

**RIVER RIDGE
COMMUNITY DEVELOPMENT DISTRICT**

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PAVERS LONG RANGE PLAN

Phase I (Completed 2019)

- o Remove and replace existing pavers where needed
 - Palmettos Dunes
 - Williams Road entrance
 - Masters Circle
- o Remove all pavers and replace with new. Save good old pavers for replacement elsewhere
 - Southern Hills
- o Remove asphalt and install new pavers
 - Golf Club entrance
 - Torrey Pines Ct and Way entrances
 - Gleneagles Links Dr entrance
 - Turnberry entrance
 - Pelican Sound Dr and Blvd intersection
 - Pelican Sound Dr and Way intersection
 - Golf cart crossings – 3 places

Phase II – Planned FY 2021

- o Remove all pavers and replace with new. Save good old pavers for replacement elsewhere
 - Corkscrew entrance and circle
 - Pinehurst entrance
- o Extend Pinehurst entrance with new pavers to past end of monument island similar to other entrances
- o Add entrance to Hammock Greens with responsibilities proportioned between River Ridge and Hammock Greens

Phase III – Planned FY 2022

- o Replace existing pavers with new
 - Main gate entrance
- o Remove asphalt and install new pavers for golf cart crossings at River #2 to #3 at three places

Phase IV – Planned FY 2023 and later

- o Replace existing pavers with new
 - Masters Circle
 - Palmetto Dunes
 - Southern Hills Cul-de-sacs (2)
 - Williams Road entrance
 - Island Sound entrance
 - Mail box crossings – Pelican Sound Dr and Way

**RIVER RIDGE
COMMUNITY DEVELOPMENT DISTRICT**

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**RIVER RIDGE
COMMUNITY DEVELOPMENT DISTRICT
FINANCIAL STATEMENTS
UNAUDITED
JANUARY 31, 2020**

**RIVER RIDGE
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
GOVERNMENTAL FUNDS
JANUARY 31, 2020**

	General Fund	Special Revenue Fund	Total Governmental Funds
ASSETS			
Cash			
SunTrust			
Operating	\$ 178,333	\$ -	\$ 178,333
Loan account 2019	-	75,316	75,316
SRF - Pelican Sound	-	504,966	504,966
Florida Community Bank			
Note reserve 2016	-	10,000	10,000
Note reserve 2019	-	10,000	10,000
Total assets	<u>\$ 178,333</u>	<u>\$ 600,282</u>	<u>\$ 778,615</u>
LIABILITIES			
Liabilities	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total liabilities	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCE			
Unassigned	<u>178,333</u>	<u>600,282</u>	<u>778,615</u>
Total fund balance	<u>178,333</u>	<u>600,282</u>	<u>778,615</u>
Total liabilities and fund balance	<u>\$ 178,333</u>	<u>\$ 600,282</u>	<u>\$ 778,615</u>

**RIVER RIDGE
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES - GENERAL FUND
FOR THE PERIOD ENDED JANUARY 31, 2020**

	Current Month	Year to Date	Budget	% of Budget
REVENUES				
Assessment levy	\$ 7,417	\$ 197,903	\$ 214,346	92%
Interest & miscellaneous	1,586	1,605	750	214%
Total revenues	<u>9,003</u>	<u>199,508</u>	<u>215,096</u>	93%
EXPENDITURES				
Administrative				
Supervisors	1,076	4,306	10,918	39%
Management/accounting	4,284	17,136	51,408	33%
Audit	-	-	7,100	0%
Special assessment preparation	-	6,500	6,500	100%
Legal fees	694	694	10,000	7%
Engineering	2,042	3,902	10,000	39%
NPDES reporting filing	-	6,565	13,000	51%
Telephone	33	133	400	33%
Postage	131	420	1,000	42%
Insurance	-	7,049	6,986	101%
Printing & binding	62	250	750	33%
Legal advertising	-	279	1,000	28%
Contingencies	16	61	4,000	2%
Subscriptions & memberships	-	175	175	100%
Website maintenance	-	-	705	0%
ADA website compliance	-	-	200	0%
Property taxes	-	9	-	N/A
Total administrative	<u>8,338</u>	<u>47,479</u>	<u>124,142</u>	38%
Field services				
Other contractual - field management				
Q & A	217	867	2,601	33%
Contingencies	-	-	1,000	0%
Other contractual	-	9,886	40,000	25%
Street lighting	288	860	4,500	19%
Plant replacement	-	765	4,000	19%
Street sweeping	-	-	10,000	0%
Roadway repairs	-	-	2,500	0%
Aquascaping	-	11,949	20,000	60%
Total field services	<u>505</u>	<u>24,327</u>	<u>84,601</u>	29%

**RIVER RIDGE
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES - GENERAL FUND
FOR THE PERIOD ENDED JANUARY 31, 2020**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>% of Budget</u>
Other fees and charges				
Property appraiser	-	1,571	1,725	91%
Tax collector	-	2,277	2,588	88%
Total other fees and charges	-	3,848	4,313	89%
Subtotal expenditures: general	8,843	75,654	213,056	36%
Net change in fund balances	160	123,854	2,040	
Fund balances - beginning				
Unassigned	178,173	54,479	39,524	
Fund balances - ending				
Unassigned	178,333	178,333	41,564	
Fund balances - ending	<u>\$ 178,333</u>	<u>\$ 178,333</u>	<u>\$ 41,564</u>	

**RIVER RIDGE
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES:
SPECIAL REVENUE FUND - PELICAN SOUND PROGRAM
FOR THE PERIOD ENDED JANUARY 31, 2020**

	Current Month	Year to Date	Budget	% of Budget
REVENUES				
Assessment levy: Pelican Sound	\$ 16,385	\$ 432,184	\$ 473,500	91%
Interest & miscellaneous: Pelican Sound	20	48	500	10%
Total revenues	<u>16,405</u>	<u>432,232</u>	<u>474,000</u>	91%
EXPENDITURES				
Professional services				
Audit	-	-	4,000	0%
Legal	-	691	5,000	14%
Engineering	-	-	20,000	0%
Contingencies	50	208	-	N/A
Total professional services	<u>50</u>	<u>899</u>	<u>29,000</u>	3%
Other contractual				
Field management	417	1,667	5,000	33%
Lake/wetland	7,449	14,898	95,000	16%
Drainage pipe annual inspection and cleaning	44,736	44,736	35,000	128%
Lake bank remediation	-	-	30,000	0%
Capital outlay	-	8,195	90,000	9%
Roadway resurfacing- loan repayment	-	12,647	140,000	9%
Roadway RM/traffic calming	2,750	5,225	15,000	35%
Contingencies	-	1,020	35,000	1%
Total other contractual	<u>55,352</u>	<u>88,388</u>	<u>445,000</u>	20%
Net change in fund balances	(38,997)	342,945	-	
Fund balances - beginning				
Unassigned	639,279	257,337	143,968	
Fund balances - ending				
Unassigned	600,282	600,282	143,968	
Fund balances - ending	<u>\$ 600,282</u>	<u>\$ 600,282</u>	<u>\$ 143,968</u>	

**RIVER RIDGE
COMMUNITY DEVELOPMENT DISTRICT
CHECK REGISTER
JANUARY 2020**

4:19 PM

02/13/20

River Ridge CDD Check Register January 2020

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Check	DD	01/31/2020	LARRY J. FIESEL	151.002 · Suntrust Operating Account		-184.70
				511.00 · Supervisor's Fees	-184.70	184.70
TOTAL					-184.70	184.70
Check	DD	01/31/2020	TERRY MOUNTFORD {Employee}	151.002 · Suntrust Operating Account		-184.70
				511.00 · Supervisor's Fees	-184.70	184.70
TOTAL					-184.70	184.70
Check	385	01/31/2020	KURT BLUMENTHAL	151.002 · Suntrust Operating Account		-184.70
				511.00 · Supervisor's Fees	-184.70	184.70
TOTAL					-184.70	184.70
Check	386	01/31/2020	JAMES E. GILMAN JR.	151.002 · Suntrust Operating Account		-184.70
				511.00 · Supervisor's Fees	-184.70	184.70
TOTAL					-184.70	184.70
Check	387	01/31/2020	ROBERT SCHULTZ {Employee}	151.002 · Suntrust Operating Account		-184.70
				511.00 · Supervisor's Fees	-184.70	184.70
TOTAL					-184.70	184.70
Bill Pmt -Check	5801	01/08/2020	COLLIER PAVING AND CONCRETE	151.003 · SRF - Pelican Sound		-2,750.00
Bill	5915	01/07/2020		539.466 · Roadway RM/Traffic Calming	-2,750.00	2,750.00
TOTAL					-2,750.00	2,750.00
Bill Pmt -Check	5802	01/08/2020	M.R.I. CONSTRUCTION INC.	151.003 · SRF - Pelican Sound		-41,836.00
Bill	156	01/07/2020		539.022 · Drainage Pipe Annual Inspection	-2,500.00	2,500.00
Bill	157	01/07/2020		539.022 · Drainage Pipe Annual Inspection	-5,836.00	5,836.00
Bill	155	01/07/2020		539.022 · Drainage Pipe Annual Inspection	-33,500.00	33,500.00
TOTAL					-41,836.00	41,836.00
Bill Pmt -Check	5803	01/08/2020	M.R.I. UNDERWATER SPECIALISTS, INC.	151.003 · SRF - Pelican Sound		-2,900.00
Bill	1346	01/07/2020		539.022 · Drainage Pipe Annual Inspection	-2,900.00	2,900.00
TOTAL					-2,900.00	2,900.00

4:19 PM

02/13/20

River Ridge CDD Check Register January 2020

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	5804	01/08/2020	SOLITUDE LAKE MANAGEMENT	151.003 · SRF - Pelican Sound		-8,380.00
Bill	PI-A00290528	09/30/2019		539.021 · Lake/Wetland	-570.00	570.00
Bill	PI-A00290526	09/30/2019		539.021 · Lake/Wetland	-361.00	361.00
Bill	PI-A00331346	01/07/2020		539.021 · Lake/Wetland	-7,449.00	7,449.00
TOTAL					-8,380.00	8,380.00
Bill Pmt -Check	5805	01/08/2020	WRATHELL, HUNT AND ASSOCIATES, LLC	151.003 · SRF - Pelican Sound		-416.67
Bill	2019-0814	01/07/2020		513.311 · Management	-356.07	4,284.00
				519.411 · Telephone	-2.77	33.33
				519.470 · Printing and Binding	-5.19	62.50
				539.020 · Field Management	-34.63	416.67
				538.336 · Q & A	-18.01	216.75
TOTAL					-416.67	5,013.25
Bill Pmt -Check	5806	01/08/2020	F P L	151.002 · Suntrust Operating Account		-288.19
Bill	55697-04520 122719	01/07/2020		538.431 · Street Lighting	-288.19	288.19
TOTAL					-288.19	288.19
Bill Pmt -Check	5807	01/08/2020	FEDEX	151.002 · Suntrust Operating Account		-130.73
Bill	6-862-63633	01/07/2020		519.410 · Postage	-116.30	116.30
Bill	6-878-35242	01/07/2020		519.410 · Postage	-6.90	6.90
Bill	6-869-83567	01/07/2020		519.410 · Postage	-7.53	7.53
TOTAL					-130.73	130.73
Bill Pmt -Check	5808	01/08/2020	HOLE, MONTES, INC.	151.002 · Suntrust Operating Account		-991.50
Bill	81602	01/07/2020		519.320 · Engineering	-991.50	991.50
TOTAL					-991.50	991.50
Bill Pmt -Check	5809	01/08/2020	PASSARELLA & ASSOCIATES, INC.	151.002 · Suntrust Operating Account		-1,050.00
Bill	18WHA2867 5	01/07/2020		519.320 · Engineering	-1,050.00	1,050.00
TOTAL					-1,050.00	1,050.00
Bill Pmt -Check	5810	01/08/2020	WOODWARD, PIRES AND LOMBARDO. P.A.	151.002 · Suntrust Operating Account		-693.90
Bill	5797	01/07/2020		514.310 · Legal Fees	-693.90	693.90
TOTAL					-693.90	693.90
Bill Pmt -Check	5811	01/08/2020	WRATHELL, HUNT AND ASSOCIATES, LLC	151.002 · Suntrust Operating Account		-4,596.58

4:19 PM
02/13/20

River Ridge CDD
Check Register
January 2020

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill	2019-0814	01/07/2020		513.311 · Management	-3,927.93	4,284.00
				519.411 · Telephone	-30.56	33.33
				519.470 · Printing and Binding	-57.31	62.50
				539.020 · Field Management	-382.04	416.67
				538.336 · Q & A	-198.74	216.75
TOTAL					-4,596.58	5,013.25
Check	5812	01/28/2020	RIVER HALL CDD	151.002 · Suntrust Operating Account		0.00
TOTAL					0.00	0.00
Check	5813	01/28/2020	RIVER HALL CDD	151.002 · Suntrust Operating Account		0.00
TOTAL					0.00	0.00
Check	5814	01/28/2020	RIVER HALL CDD	151.002 · Suntrust Operating Account		0.00
TOTAL					0.00	0.00
Check	5815	01/28/2020	RIVER HALL CDD	151.002 · Suntrust Operating Account		0.00
TOTAL					0.00	0.00
Check	5816	01/28/2020	RIVER HALL CDD	151.002 · Suntrust Operating Account		0.00
TOTAL					0.00	0.00

**RIVER RIDGE
COMMUNITY DEVELOPMENT DISTRICT**

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DRAFT

**MINUTES OF MEETING
RIVER RIDGE
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the River Ridge Community Development District held a Regular Meeting on January 28, 2020 at 1:00 p.m., in the Sound Room at the River Club Conference Center (Second Floor of Fitness Center), 4784 Pelican Sound Boulevard, Estero, Florida 33928.

Present at the meeting were:

Bob Schultz	Chair
Terry Mountford	Vice Chair
Larry Fiesel	Assistant Secretary
James Gilman	Assistant Secretary
Kurt Blumenthal	Assistant Secretary

Also present were:

Chuck Adams	District Manager
Cleo Adams	Assistant Regional Manager
Tony Pires (via telephone)	District Counsel
Charlie Krebs	District Engineer
Eric Long	PSGRC General Manager
Christina Kennedy	SOLitude Lake Management (SOLitude)
Neil Severance	Resident/PSGRC Board President

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mrs. Adams called the meeting to order at 1:00 p.m. All Supervisors were present, in person.

SECOND ORDER OF BUSINESS

Public Comments: Agenda Items (5 minutes per speaker)

There being no public comments, the next item followed.

THIRD ORDER OF BUSINESS

Updates: SOLitude Lake Management

Ms. Kennedy stated that she and Mr. Dougherty inspected the lakes yesterday and reported the following:

- Lakes H1-A, H1-B, H1-C and E4-A were inspected.
- Lake H1-A was treated for Chara and the torpedo grass along the edge of the lake would be treated tomorrow.
- The slender spikerush, in Lake H1-B, appeared to be out of control and was still being treated. The nano-bubbler filter seemed clogged and would be serviced.
- Lake H1-C had surface algae but looked good overall.
- Lake E4-A was recently treated for algae and duckweed and appeared healthier; SOLitude would continue to monitor it.
- An additional installation of black dye would be applied to the Island Sound Lake to enhance its appearance.

FOURTH ORDER OF BUSINESS

Discussion/Update: Paver Project

Mr. Schultz gave the following update:

- Phase 1 was completed, including all of the items on the punch list. Invoices were submitted to accounting.
- The HOA requested that the CDD even out the uneven pavers at Pinehurst by bringing them out to the end of the monument and install the pavers up to the edge of its right-of-way (ROW); the HOS would fund its share of the cost.
- This would be a Phase 2 project along with Pinehurst and the Corkscrew roundabout.
- Mr. Schultz and Mr. Long discussed a long range plan involving 2, 3 and even 4 Phases of the paver projects.
- It would cost approximately \$5,000 to complete Hammock Greens and \$7,000 to complete River Ridge; the project would be placed on the Fiscal Year 2021 budget.

In response to a question, Mr. Adams confirmed that all of the funds set aside for roadway projects were expended but the District still had \$60,000 to 65,000 for the catch basin projects. Discussion ensued regarding surplus funds, the catch basin projects and leftover

pavers. Mr. Schultz would develop a plan of action with Mr. Long, obtain rough estimates and present the findings.

FIFTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of December 31, 2019

Mrs. Adams presented the Unaudited Financial Statements as of December 31, 2019 and responded to questions regarding assessment payments, the NPDES project, roadway and traffic calming and Checks #5794, #5686 and #5795 on the check register. As to how much was available for unforeseen expenses, Mr. Adams stated very little and reiterated that \$65,000 was set aside for the catch basins. While there are contingency funds that would cover the difference, it was not a significant amount.

SIXTH ORDER OF BUSINESS

Approval of December 10, 2019 Regular Meeting Minutes

Mrs. Adams presented the December 10, 2019 Regular Meeting Minutes. The following changes were made:

Line 27 and throughout: Change "Spalding" to "Ralston"

Line 86: Change "A Board Member" to "Mr. Fiesel"

On MOTION by Mr. Blumenthal and seconded by Mr. Fiesel, with all in favor, the December 10, 2019 Regular Meeting Minutes, as amended, were approved.

• Active Action and Agenda Items

Items 5, 6, 7, 8, 10 were ongoing.

Items 9, 11, 13, 14, 15, 16, 17 were completed.

Item 11 should be moved from the Action Items list to the Traffic Calming Update.

Mr. Krebs was directed to inspect the sidewalk at 20844 Gleneagles Drive, where the curb was saturated after irrigation.

SEVENTH ORDER OF BUSINESS**Staff Reports****A. District Counsel: *Woodward Pires & Lombardo, P.A.***

There was no report.

B. District Engineer: *Hole Montes, Inc.*

Mr. Krebs would follow up with Collier Paving & Concrete (Collier) regarding the crosswalk mats and the ramp that still needs to be installed on the north side.

- **Update: Oil Spill in The Masters**

Mr. Krebs would continue to monitor the roadway behind The Masters for oil stains.

C. District Manager: *Wrathell, Hunt and Associates, LLC***I. Key Activity Dates**

Mrs. Adams reviewed the completed items as follows:

- The FPL and Outfall Ditch and the Bubble-Up Structures between Gleneagles/Golf Course have been serviced; the inspection was performed by SOLitude.

- The aeration inspection review was completed.

Mrs. Adams would produce the annual newsletter to residents. Board Members were asked to email topics and/or articles to Management for inclusion in the newsletter. A draft would be sent to Board Members for review prior to circulation.

II. NEXT MEETING DATE: February 25, 2020 at 1:00 P.M. [Sound Room]

- **QUORUM CHECK**

All Supervisors confirmed their attendance at the February 25, 2020 meeting.

EIGHTH ORDER OF BUSINESS**Supervisors' Requests and Public
Comments (5 minutes per speaker)**

Mr. Schultz asked for the following:

- Mr. Krebs to inspect a manhole with a storm cover, at Hammock Greens, east of the entrance; a strange noise was emanating from the manhole.

- Management to ensure that the Maintenance Agreement between River Ridge and The Club and a memo from Mr. Pires are uploaded onto the CDD website.

131 ➤ Management to document/re-establish a policy stating that all Homeowner complaints
132 need to be coordinated with their NVRs.

133 ➤ Mrs. Adams to ensure that new homeowners receive a PowerPoint presentation of the
134 River Ridge CDD, have data uploaded on the CDD website and forward it to Mr. Long.

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136 **NINTH ORDER OF BUSINESS**

Adjournment

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138 There being nothing further to discuss, the meeting adjourned at 1:45 p.m.

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[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

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Secretary/Assistant Secretary

Chair/Vice Chair

RIVER RIDGE CDD
ACTIVE ACTION AND AGENDA ITEMS
From 01.28.20 Meeting – for 02.25.20 Agenda

1. CONTINUING **ACTION:** Speakers to identify themselves.
2. CONTINUING **AGENDA:** Traffic calming discussion. **As of 09.24.19** Mr. Childers to remind residents about 15 MPH zone, etc.
3. CONTINUING **ACTION:** Continuing monitoring and auditing the website for ADA Compliance. Human Audit is scheduled for the first quarter of 2019. Revised 10.23.18
4. ACTION **09.24.19** The sign could be installed, along with the two new posts by the racquetball entrance at Island Sound, as soon as the post and sign were ready; Mr. Krebs would provide status. **As of 10.22.19** Mr. Krebs to contact Collier Paving & Concrete (Collier) regarding adding pavement markings, a ramp, and an Americans with Disabilities Act (ADA) mat on the District's side by the racquetball entrance. Mr. Krebs to obtain cost associated with installing a crosswalk at the Racquet Club. **As of 11.12.19.** Still need to facilitate crosswalk striping. **As of 12.10.19** Upon inspection, Mr. Krebs noted that the crosswalk is not there and the ramp on the north side has not been installed and the mats are not down. Mr. Krebs would email the contractor and copy Board Members. **As of 1.28.20 Mr. Krebs to locate the proposal and confirm that it has been executed. ONGOING**
5. ACTION **09.24.19** The work required on Corkscrew would be postponed until the spring. Repair of broken and tarred pavers would be scheduled in the meantime. **As of 12.10.19** long range plan is complete. **ONGOING**
6. ACTION **09.24.19** Mr. Adams to review water levels for drainage culverts project in the spring. **ONGOING**
7. ACTION/AGENDA **09.24.19** Mr. Krebs to have road engineer review and advise regarding the oil spill in The Masters. **11.12.19** Engineering to make recommendation regarding #21945 Masters Circle; whether to cut and mill or seal coat the asphalt. **As of 12.10.19** Mr. Krebs would continue to monitor the roadway behind The Masters for oil stains. **ONGOING**
8. ACTION **11.12.19** Per Mr. Mountford, Mr. Krebs to inspect the curbs in all locations and spray paint areas that need to be patched/filled with cement. **As of 12.10.19** Contractor exhibits are pending. **ONGOING**
9. ACTION **12.10.19** Mrs. Adams to review Lake H1-C during yearly audit to ensure it is not overgrown. **ONGOING**

RIVER RIDGE CDD
ACTIVE ACTION AND AGENDA ITEMS
From 01.28.20 Meeting – for 02.25.20 Agenda

- 10. ACTION** **01.28.20** More curb work is required in Gleneagles. Mr. Krebs to inspect the sidewalk at 20844 Gleneagles Drive for saturation from irrigation. **ONGOING**
- 11. ACTION** **01.28.20** Staff to install RPMs as soon as they are delivered. **ONGOING**
- 12. ACTION** **01.28.20** Mrs. Adams to produce annual newsletter to residents; Board Members to email all topics and/or articles to Management for inclusion. Mrs. Adams to send draft to the Board prior to circulation. **ONGOING**
- 13. ACTION** **01.28.20** Mr. Krebs to inspect the manhole with a storm cover at Hammock Greens for strange noise. **ONGOING**
- 14. ACTION** **01.28.20** Management to ensure that the Maintenance Agreement between River Ridge and The Club and Mr. Pires' memo are uploaded onto the CDD website. **ONGOING**
- 15. ACTION** **01.28.20** Management to re-establish a policy that all homeowner complaints are to be coordinated with their NVRs. **ONGOING**
- 16. ACTION** **01.28.20** Mrs. Adams to ensure that new homeowners receive a PowerPoint presentation of the River Ridge CDD, have data uploaded on the CDD website and forward it to Mr. Long. **ONGOING**

**RIVER RIDGE
COMMUNITY DEVELOPMENT DISTRICT**

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RIVER RIDGE CDD

Key Activity Dates

Updated: February 2020

Description	Reference	Submit To	Due Date	MONTH/DATE
FPL and Outfall Ditch	SOP	N/A	Quarterly reviews and maintenance performed as required.	Jan/April/ July/Oct
Bubble-Up Structures located between Gleneagles/Golf Course within the Dry Detention	SOP	N/A	This exercise is a quarterly inspection/cleaning as required. (Jan, Apr, Jul, Oct)	Jan/April/July/Oct
Street Sweeping @ 5 MPH	SOP	N/A	Weekly December 1 through April 31, Bi weekly remainder of the year. Street Sweeper provides their gate pass to the Forman with each visit.	January thru December
Aeration Inspection Review and Reporting	SOP	N/A	Bi-Annual Inspection completed January & July yearly.	January/July
Annual Letter to the Residents		All Residents as well as PSGRC Staff	Annual news letter to be distributed to all residents during the January/February time frame providing past projects & accomplishments as well as upcoming events. Board of Supervisors to provide information to District Staff in a timely manner in order to be included in the Newsletter.	2/15/2020
NPDES Report Filing	SOP	N/A	As mandated, the District must participate in the National Pollutant Discharge Elimination System Program. It is designed to improve storm water quality through construction activity monitoring, periodic facility review and inspection, public education, etc.	10/1/2020 - Agenda Item - Presentation in October
Lake Littoral Plantings	SOP	N/A	Review of ponds for littoral supplemental planting will be identified during the annual lake audit. This project was completed mid October to relocate Canna Lilly from 8 tee box to H1-A, H1-B, E7-A, E1-A and E8-A	5/1/2020
Lake & Dry Retention Audit Report	SOP	N/A	Annual inspection and report of all District owned lakes & Dry Retention. Report includes review of specific items related to water quality, lake maintenance deficiencies, littoral plant health and population, structural integrity of lake banks and pipework, aerator operation and any unauthorized activities in or adjacent to the lakes.	5/1/2020
Lake Bank Remediation	SOP	N/A	Continue to monitor E8-C for future repairs.	5/1/2020
Control Structures	SOP	N/A	Review of the two control structure projects for installation April/May time frame while water levels are low.	April/May 2020
Certificate of District Registered Voters	190(3)(a)(d)	District receives annually from the local Supervisor of Elections	Due April 15th of each year and must be read into the record at a regularly scheduled meeting (no additional filing is required)	4/15/2020

Culvert/Interconnecting Drain Pipe Inspection and cleanout	SOP	N/A	Annual inspection and report of all District roadside catch basins, interconnect piping and outfall structures. Culvert/Catch basins project. Inspections completed Thursday, May 16th. Cleaning has been scheduled to commence mid July.	April 2020 Inspection/Cleaning July 2020
Corkscrew Projects	SOP	N/A	Project to be scheduled in May 2020 - Pavers at Round-about	May 2020.
Road & Gutter Inspections	SOP	N/A	Annual Inspection to be completed by the District Engineer during the month of October.	October 2020.
Sidewalk Inspections	SOP	N/A	Semi-Annual Inspection complete in May 2020 by the PSGRC, and by the District Engineer August 2020	May 2020/August 2020
(8) Tee Box Canna Lilly	SOP	N/A	Staff to mow Canna Lilly at this location on an annual basis as may be necessary at the end of rainy season.	10/1/2020
Annual Financial Report	190.008/218.32 & 39	Florida Department of Financial Services	45 days after the completion of the Annual Financial Audit but no more than 9 month's after the end of Fiscal Year.	6/1/2020
Proposed Budget	189.016, 189.418 & 200.065	Due to local governing authority (county or municipality)	Due to local governing authority (county or municipality) by June 15 each year. Long Range Capitol Improvements forecast to include landscape plans from the PSGRC.	6/15/2020
Assessment Roll Certification	Local County Requirement	Local County Tax Collector	For most counties, submission and certification of the annual assessment roll is due by September 15th of each year.	9/15/2020
Insurance Renewal	SOP	N/A	Bind Insurance for upcoming Fiscal year with an effective of October 1st thru September 30th	10/1/2020
Adopted Budget	189.016, 189.418 & 200.065	Due to local governing authority (county or municipality)	Due to local governing authority (county or municipality) by October 1st each year.	10/1/2020

**RIVER RIDGE
COMMUNITY DEVELOPMENT DISTRICT**

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RIVER RIDGE COMMUNITY DEVELOPMENT DISTRICT			
BOARD OF SUPERVISORS FISCAL YEAR 2019/2020 MEETING SCHEDULE			
LOCATION			
<i>River Club Conference Center (upstairs above the Fitness Center) 4784 Pelican Sound Boulevard, Estero, Florida 33928</i>			
DATE	POTENTIAL DISCUSSION/FOCUS	TIME	ROOM
October 22, 2019	Regular Meeting	1:00 PM	Sound
November 12, 2019*	Regular Meeting	1:00 PM	Lakes
December 10, 2019**	Regular Meeting	1:00 PM	Sound
January 28, 2020	Regular Meeting	1:00 PM	Sound
February 25, 2020	Regular Meeting	1:00 PM	Sound
March 24, 2020	Regular Meeting	1:00 PM	Sound
April 28, 2020	Regular Meeting	1:00 PM	Sound
May 26, 2020	Regular Meeting	1:00 PM	Sound
June 23, 2020	Regular Meeting	1:00 PM	Sound
July 28, 2020	Regular Meeting	1:00 PM	Sound
August 25, 2020	Public Hearing & Regular Meeting	1:00 PM	Sound
September 22, 2020	Regular Meeting	1:00 PM	Sound

Exceptions

*November meeting is two (2) weeks earlier to accommodate the Thanksgiving holiday.

** December meeting date is two weeks early to accommodate the Christmas holiday.