

RIVER RIDGE

COMMUNITY DEVELOPMENT

DISTRICT

November 28, 2023

BOARD OF SUPERVISORS

REGULAR

MEETING AGENDA

**RIVER RIDGE
COMMUNITY DEVELOPMENT DISTRICT**

**AGENDA
LETTER**

River Ridge Community Development District
OFFICE OF THE DISTRICT MANAGER
2300 Glades Road, Suite 410W•Boca Raton, Florida 33431
Phone (561) 571-0010•Fax (561) 571-0013•Toll-free: (877) 276-0889

November 21, 2023

Board of Supervisors
River Ridge Community Development District

<p><u>ATTENDEES:</u> Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.</p>

Dear Board Members:

The Board of Supervisors of the River Ridge Community Development District will hold a Regular Meeting on November 28, 2023 at 1:00 p.m., in the Sound Room at the River Club Conference Center (Second Floor of Fitness Center), 4784 Pelican Sound Boulevard, Estero, Florida 33928, and via Zoom at <https://us02web.zoom.us/j/83318572513>, Meeting ID: **833 1857 2513** or telephonically at **1-929-205-6099**, Meeting ID: **833 1857 2513**. The agenda is as follows:

1. Call to Order/Roll Call
2. Public Comments: Agenda Items (*5 minutes per speaker*)
3. Update: Premier Lakes, Inc. [Alex Kurth]
4. Consideration of My AV-Tech LLC Estimate 23138 to Install Electrical Pedestrian Crosswalk
5. Continued Discussion: Safety Hazard Request Letter [Pelican Sound Dr. and Pelican Sound Blvd. Intersection]
 - Continued Discussion: Traffic Calming
 - Consideration of TR Transportation Consultants, Inc. Proposal to Conduct Traffic Count During Peak Season
6. Continued Discussion/Consideration of Proposals to Install Geo-Filter Tube Erosion Barrier System and Sod at Lake E-8A
7. Continued Discussion/Update: Irrigation Water Resource [Eric Long – PSGRC]
8. Discussion: Stormwater Management Plan
9. Discussion/Review of Updated Long Range Infrastructure Plan
10. Acceptance of Unaudited Financial Statements as of October 31, 2023
 - A. Budget Variance

- B. Breakdown
 - C. Proposed Budget 2023-2029 [5 Year Plan]
11. Approval of October 24, 2023 Regular Meeting Minutes
- Active Action and Agenda Items
12. Staff Reports
- A. District Counsel: *Woodward Pires & Lombardo, P.A.*
 - B. District Engineer: *Hole Montes, Inc.*
 - C. District Manager: *Wrathell, Hunt and Associates, LLC*
- I. Key Activity Dates
 - II. NEXT MEETING DATE: December 12, 2023 at 1:00 PM
- QUORUM CHECK

SEAT 1	JAMES (JIM) GILMAN	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
SEAT 2	BOB SCHULTZ	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
SEAT 3	KURT BLUMENTHAL	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
SEAT 4	TERRY MOUNTFORD	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
SEAT 5	BOB TWOMBLY	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO

13. Supervisors' Requests and Public Comments (*5 minutes per speaker*)
14. Adjournment

Should you have any questions, please do not hesitate to contact me directly at (239) 989-2939.

Sincerely,



Cleo Adams
District Manager

**RIVER RIDGE
COMMUNITY DEVELOPMENT DISTRICT**

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My AV-Tech LLC
9828 Venezia Cir Unit 1114
Naples, FL 34113 US
844-692-8832
office@myav-tech.com
www.myav-tech.com



ADDRESS

Shane Willis
River Ridge CDD
9220 Bonita Beach Rd, Suite 214
Bonita Springs, FL 34135

SHIP TO

Shane Willis
River Ridge CDD
9220 Bonita Beach Rd, Suite 214
Bonita Springs, FL 34135

Estimate 23138

DATE 11/15/2023

SCOPE

Pedestrian Crosswalk

DATE	ACTIVITY	QTY	RATE	AMOUNT
	Electrical:Pedestrian Crosswalk In-Road Lights Assembly (PED Crosswalk Warning Lights System) Lux iiRPM Pedestrian In-Road Lights alert drivers that they are approaching an area where pedestrians are crossing and to help pedestrians safely cross a roadway. Includes: - Crosswalk Signage - Road Lighting - Controller - Paint	1	16,450.00	16,450.00
	Electrical:Solar Kit Pedestrian In-Road Lights Solar Power Includes: - Mounting Hardware - Pedestal - NEMA Enclosure - UPS	1	7,800.00	7,800.00

TOTAL \$24,250.00

Accepted By

Accepted Date

Lansing Loop

Lansing Loop

Lansing Loop

Pelican Sound Dr

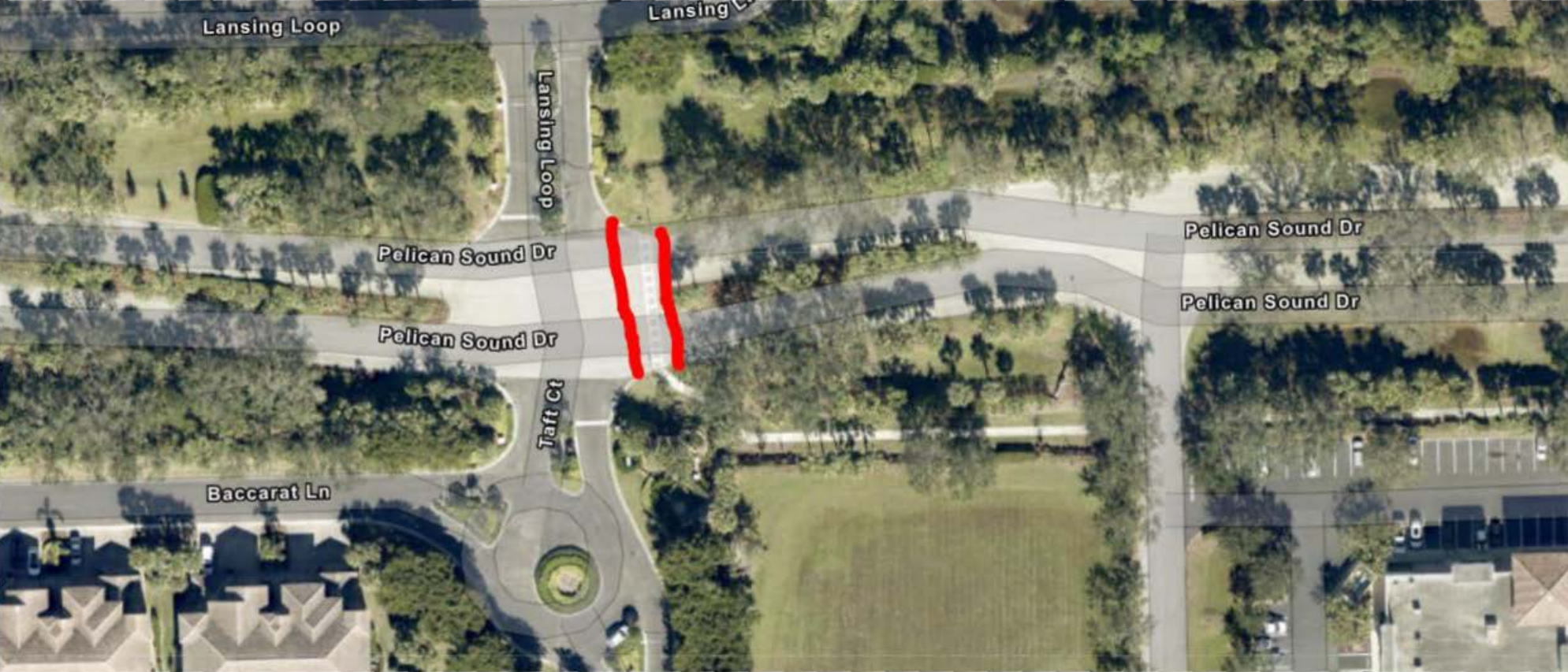
Pelican Sound Dr

Pelican Sound Dr

Pelican Sound Dr

Taft Ct




Baccarat Ln



**RIVER RIDGE
COMMUNITY DEVELOPMENT DISTRICT**

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LEGEND SYMBOLS:

-  INSTALL DOUBLE YELLOW / RPM'S
-  SPEED RADAR SIGNS w/ CAMERAS
-  CAUTION SIGNS @ ENTRANCE

NOTES:

- 1.** TRAFFIC STUDY AT PELICAN SOUND DRIVE & PELICAN SOUND BLVD.
- 2.** INSTALLATION OF DOUBLE YELLOW LINES w/ RPM'S FOR PELICAN SOUND DRIVE, PELICAN SOUND BLVD & SOUNDWAY.
- 3.** ELECTRIC SIGNS w/ CAMERAS
- 4.** CAUTION SIGNS AT US41 ENTRANCE & CORKSCREW RD.



DRAWING CURRENT AS OF: 11/20/23



6200 Whiskey Creek Drive
 Fort Myers, FL. 33919
 Phone : (239) 985-1200
 Florida Certificate of
 Authorization No.1772

RIVER RIDGE CDD
TRAFFIC CALMING EXHIBIT

FIGURE NO.
1



2726 OAK RIDGE COURT, SUITE 503
FORT MYERS, FL 33901-9356
OFFICE 239.278.3090
FAX 239.278.1906

TRAFFIC ENGINEERING
TRANSPORTATION PLANNING
SIGNAL SYSTEMS/DESIGN

November 7, 2023

Mr. Charlie Krebs, P.E.
Hole Montes, a Bowman Company
6200 Whiskey Creek Drive
Fort Myers, FL 33919

**RE: Pelican Sound Traffic Data Collection
Village of Estero, Florida**

Dear Mr. Krebs:

Pursuant to your request, TR Transportation Consultants, Inc. is pleased to submit the following proposal in order to provide traffic data collection within the Pelican Sound community in the Village of Estero, Florida.

Scope of Professional Services In order to fulfill this contract, TR Transportation agrees to provide the following listed professional services:

1. TR Transportation Consultants will collect 12-hour continuous turning movement count data at the intersection of Pelican Sound Drive and Pelican Sound Boulevard within the Pelican Sound community during one weekday during peak season. The day of data collection will be determined based on discussions with the Community and Hole Montes.
2. The traffic count data will be summarized and presented in a spreadsheet summary format to Hole Montes.
3. Video of the traffic count will also be provided on a portable hard drive device to Hole Montes to view on a computer via a video player such as VLC Media Player.

Client/Consultant Agreement: TR Transportation agrees to perform the above listed tasks for a Lump Sum Fee of \$1,200.00. Should professional services outside those discussed above be requested of TR Transportation, such as attendance at public hearings, meetings with the project team or County staff beyond the initial methodology discussed above, those services will be billed on an hourly basis at the rates shown below.

<u>Category</u>	<u>Hourly Rate</u>
Senior Manager/Engineer	\$ 175.00
Senior Transportation Consultant	\$ 125.00
Project Consultant	\$ 105.00
Designer/Technician	\$ 65.00
Support	\$ 35.00

It is the customary practice of TR Transportation Consultants, Inc. to bill once a month for services rendered prior to that date and/or upon completion of the contract. All fees and reimbursable expenses invoiced are due upon receipt.

If you are in agreement with this proposal, please return one signed copy to our office. Once received, we will initiate work on this project. Should you have any questions concerning this proposal, please do not hesitate to contact me.

Sincerely,
TR Transportation Consultants, Inc.



Ted B. Treesh, PTP
President

This is to certify that **Hole Montes, a Bowman Company** has accepted the scope of work and cost described herein.

Signature & Title

Date

Please indicate below where our invoices should be sent for payment, if different from the name and address on the cover of this proposal.

Thank You

Send Invoice To: _____
(Address) _____

Contact Person: _____

Phone/Fax: _____

E-Mail: _____

Date of Invoice
Cycle: _____

**RIVER RIDGE
COMMUNITY DEVELOPMENT DISTRICT**

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Landshore Enterprises, LLC

Streambank & Shoreline protection/stabilization/reclamation
Environmental Engineering, Erosion Control, Construction Management
d/b/a Erosion Restoration, LLC

Company Overview

- History:** Founded in 2002, Landshore Enterprises, LLC has over 20 years of experience in the Erosion Control Industry.
- Certificates and Awards:** Certified Florida Stormwater, Erosion and Sedimentation Control Inspectors, Professional Licensed Engineer (FL), Certified General Contractor (FL), South Florida Water Management District Certified, BBB A+, and OSHA-Training.
- Customer Reach:** Proudly serve Homeowners Associations, Golf Courses, Residential, and Governmental Entities in Florida, Georgia, Illinois, North Carolina, South Carolina, Texas and Virginia.
- Services: **Engineering****
- Design, Plans and Cross Sections, GPS and Surveys, Bathymetric Surveys, Topographical Surveys, Soil Testing and Analysis, Stability Analysis, Permit Application, and Construction Management
- Construction**
- Structural and Non-Structural Erosion Control, Shoreline Restoration and Stabilization, Dewatering and Sediment Control, Dredging, Earthwork, Grading, and Restoration
- Products:** Eco-Filter Tubes®, Erosion Control Panels®, Riprap, GeoWeb, FlexMSE, Filter-Point Fabric, Articulated Concrete Block Mat, Gabion, Retaining Walls, Sheet Piling, Prolock, Bulkhead, Turf Reinforcement Mats, Drainage Systems, and more.
- Applications:** Lakes, Ponds, Creeks, Riverfront, Stream Bank, Ditches, Canals, Spillways, Reservoirs, Retention and Detention Ponds.
- Locations:**
- | | |
|---------------------------|---|
| Gulf Coast of Florida | 118 Shamrock Blvd.
Venice, Florida, 34293
(941) 303-5238 |
| Atlantic Coast of Florida | 6555 North Powerline Road, Suite 302
Fort Lauderdale, Florida, 33309
(954) 327-3300 |



Landshore Enterprises, LLC

Streambank & Shoreline protection/stabilization/reclamation
 Environmental engineering, Erosion control, Construction management
 d/b/a Erosion Restoration, LLC

River Ridge CDD
 9220 Bonita Beach Rd, Suite 214
 Bonita Springs, FL 34135

ESTIMATE #4111

Date: 11/10/2023

Project: Shoreline Restoration for Approximately 1,030 Linear Feet

PRODUCT DESCRIPTION

Eco-Filter Tube (EFT®) construction uses a woven or non-woven geotextile fabric that is formed into the shape of a tube. The tube is filled with sand by direct coupling to a hydraulic dredge. The tube is designed to retain the granular fill portion of the dredge slurry, while appropriately sized openings in the geotextile allow the excess water in the slurry to permeate through the tube walls. The procedure can be implemented in both dry and underwater conditions. The tubes can be fabricated in various circumferences, which, when inflated, will form a roughly elliptical shape. The Landshore® engineered EFT® system consists of a spun bound polyester filter fabric that is sewn together to form a tube specifically calculated for particular level of service, pressure, strength, stability and safety - is placed along the edge of water on prepared terrace and filled with sand to form an erosion barrier that has the characteristics of a permeable, gravity type retaining wall.

JOB SCOPE

Landshore® will install Eco-Filter Tube (EFT®) as follows: One (1) Base Tube to provide stabilization and allow for land reclamation; One (1) Sacrificial Tube to fill voids and for final grading to match existing slope. Sod will be placed on repaired areas to match existing landscape. **Fill material is proposed to be dredged from the lake.**

ITEMIZED ESTIMATE: TIME AND MATERIALS

<u>Section</u>	<u>Description</u>	<u>Units</u>	<u>Estimated Quantities</u>	<u>Total</u>
1,030 LF	Mobilization / General preparation	Lump Sum	1	
	Maintenance of Traffic	Lump Sum	1	
	Clearing and Grubbing	Lump Sum	1	
	Installation and maintenance of stormwater pollution prevention measures	Lump Sum	1	
	Grading and Shaping	Square Feet	6,180	
	Installation of EFT®			
	EFT® 1x7.5' Cir. Sacrificial Tube	Linear Feet	1,030	EFT
	EFT® 1x10' Cir. Base Tube	Linear Feet	1,030	
	Erosion Control Blanket	Square Feet	4,120	
	Sod (match to existing)	Square Feet	7,980	
Demobilization	Lump Sum	1		

TOTAL JOB COST \$73,212.00

Excluding any permit fees and fees for a payment and performance bond, if any.



Landshore Enterprises, LLC

Streambank & Shoreline protection/stabilization/reclamation
Environmental engineering, Erosion control, Construction management
d/b/a Erosion Restoration, LLC

PAYMENT SCHEDULE

Landshore® Enterprises' payment policy is as follows:

7% Booking Date	\$5,124.84
25% Mobilization Date	\$18,303.00
58% Progress Work	\$42,462.96
10% Completion of project	\$7,321.20

Terms: Net 15

Interest will be charged at 1.5% per month on past due invoices

SPECIAL CONDITIONS

1. Landshore® is not responsible for damage to utilities outside of easement along shoreline if as-built drawings or locations are not provided by the Client.
2. **Landshore® reserves the right to change this estimate unless an agreement is reached within 30 days of the original estimate date. Work must be scheduled to start no later than 60 days from the original estimate date.**
3. At this time, staging areas and site access has not been defined by Client. Therefore, any damages caused to access (curbing, sidewalk, road, etc.) are not included in this estimate.
4. Landshore® is not responsible for any damages to the work by any natural disaster.
5. This estimate was based on information provided by the Client, if conditions are different and another layer of eco-filter tubes is needed, the cost per layer, per linear feet is \$29.28. Landshore® would not do any changes to the scope of work until an agreement with the Client has been reached.
6. Following sod installation, any sod maintenance activities, such as watering, is to be administered by Owner(s).
7. If there are drainage pipes at shoreline edge, Landshore® will extend the pipes for an additional cost, following an agreement with the Client.
8. **All information provided by Landshore® is to be shared only with the Owner(s) and those with authority to make decisions on behalf of the Owner(s). This information is by no means to be shared to solicit competing entities.**
9. **The Client is responsible to adhere to all applicable Federal, State, County, City, District and any other municipal or local laws, regulations, rules, ordinances and guidelines. Unless specifically hired to obtain all necessary permits - Landshore® will not be liable for any construction or design issues, violations, fines or claims received due to nonconformance and noncompliance to standards or absence of permits (submittal of permit application does not guarantee the approval, additional services such as expediting, meetings with reviewer, etc. may be performed at an hourly rate, at the Client's request).**

This proposal is for completing the job described above, based on our evaluation. It does not include unforeseen price increases or additional labor and materials which may be required should problems arise.

Client's Representative Signature

Date

Landshore® Enterprises Representative Signature

Date



**RIVER RIDGE
COMMUNITY DEVELOPMENT DISTRICT**

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**FY: 2024 / 2025
Drainage Improvements**

FY: 2024

FY: 2025

- | | |
|--|--|
| <ul style="list-style-type: none"> • Sea Side • Prepare Plans • Bid & Permit • Approval by Board • Construction Spring 2024 | <ul style="list-style-type: none"> • Masters Neighborhood • Prepare Plans • Bid & Permit • Approval by Board • Construction Spring 2025 |
|--|--|



DRAWING CURRENT AS OF: 11/15/23



6200 Whiskey Creek Drive
Fort Myers, FL. 33919
Phone : (239) 985-1200
Florida Certificate of
Authorization No.1772

RIVER RIDGE CDD

2024/2025 DRAINAGE IMPROVEMENTS EXHIBIT

FIGURE NO.

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**RIVER RIDGE
COMMUNITY DEVELOPMENT DISTRICT**

**UNAUDITED
FINANCIAL
STATEMENTS**

**RIVER RIDGE
COMMUNITY DEVELOPMENT DISTRICT
FINANCIAL STATEMENTS
UNAUDITED
OCTOBER 31, 2023**

**RIVER RIDGE
COMMUNITY DEVELOPMENT DISTRICT
BALANCE SHEET
GOVERNMENTAL FUNDS
OCTOBER 31, 2023**

	General Fund	Special Revenue Fund	Series 2022A Note	Series 2022B Note	Total Governmental Funds
ASSETS					
Cash					
SunTrust					
Operating	\$ 198,287	\$ -	\$ -	\$ -	\$ 198,287
Loan account 2019	-	75,315	-	-	75,315
SRF - Pelican Sound	-	588,659	-	-	588,659
Series 2022A note	-	-	71,448	-	71,448
Series 2022B note	-	-	-	112,173	112,173
Note reserve 2019	-	10,004	-	-	10,004
Total assets	<u>\$ 198,287</u>	<u>\$ 673,978</u>	<u>\$ 71,448</u>	<u>\$112,173</u>	<u>\$ 1,055,886</u>
LIABILITIES					
Accounts payable	18,788	163,746	9,005	-	191,539
Deferred revenue	-	9,540	-	-	9,540
Total liabilities	<u>18,788</u>	<u>173,286</u>	<u>9,005</u>	<u>-</u>	<u>201,079</u>
FUND BALANCE					
Assigned					
Working capital	59,563	271,120	-	-	330,683
Restricted for					
Debt service	-	-	62,443	112,173	174,616
Unassigned	119,936	229,572	-	-	349,508
Total fund balance	<u>179,499</u>	<u>500,692</u>	<u>62,443</u>	<u>112,173</u>	<u>854,807</u>
Total liabilities and fund balance	<u>\$ 198,287</u>	<u>\$ 673,978</u>	<u>\$ 71,448</u>	<u>\$112,173</u>	<u>\$ 1,055,886</u>

**RIVER RIDGE
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES - GENERAL FUND
FOR THE PERIOD ENDED OCTOBER 31, 2023**

	Current Month	Year to Date	Budget	% of Budget
REVENUES				
Assessment levy	\$ -	\$ -	\$ 237,500	0%
Interest & miscellaneous	8	8	750	1%
Total revenues	<u>8</u>	<u>8</u>	<u>238,250</u>	0%
EXPENDITURES				
Administrative				
Supervisors	861	861	10,918	8%
Management/accounting	4,284	4,284	51,408	8%
Audit	-	-	7,100	0%
Special assessment preparation	271	271	3,250	8%
Legal fees	-	-	10,000	0%
Engineering	-	-	10,000	0%
NPDES reporting filing	4,945	4,945	13,000	38%
Telephone	33	33	400	8%
Postage	-	-	1,000	0%
Insurance	7,779	7,779	8,228	95%
Printing & binding	63	63	750	8%
Legal advertising	563	563	1,000	56%
Contingencies	62	62	2,500	2%
Subscriptions & memberships	175	175	175	100%
Website maintenance	-	-	705	0%
ADA website compliance	-	-	210	0%
Property taxes	-	-	9	0%
Total administrative	<u>19,036</u>	<u>19,036</u>	<u>120,653</u>	16%
Field services				
Other contractual - field management				
Q & A	217	217	2,601	8%
Contingencies			1,000	0%
Other contractual	-	-	40,000	0%
Street lighting	-	-	4,500	0%
Plant replacement	-	-	4,000	0%
Debt service (prin & int) 2022 note	-	-	36,283	0%
Street sweeping	-	-	15,000	0%
Roadway repairs	-	-	2,500	0%
Aquascaping	-	-	20,000	0%
Total field services	<u>217</u>	<u>217</u>	<u>125,884</u>	0%

**RIVER RIDGE
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES - GENERAL FUND
FOR THE PERIOD ENDED OCTOBER 31, 2023**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>% of Budget</u>
Other fees and charges				
Property appraiser	-	-	1,725	0%
Tax collector	-	-	2,588	0%
Total other fees and charges	-	-	4,313	0%
Subtotal expenditures: general	<u>19,253</u>	<u>19,253</u>	<u>250,850</u>	8%
OTHER FINANCING SOURCES				
Transfers In	-	-		
Total other financing sources	<u>-</u>	<u>-</u>	<u>-</u>	N/A
Net change in fund balances	(19,245)	(19,245)	(12,600)	
Fund balances - beginning				
Unassigned	198,744	198,744	126,222	
Fund balances - ending				
Assigned				
Working capital	59,563	59,563	59,563	
Unassigned	119,936	119,936	54,059	
Fund balances - ending	<u>\$ 179,499</u>	<u>\$ 179,499</u>	<u>\$ 113,622</u>	

**RIVER RIDGE
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES:
SPECIAL REVENUE FUND - PELICAN SOUND PROGRAM
FOR THE PERIOD ENDED OCTOBER 31, 2023**

	Current Month	Year to Date	Budget	% of Budget
REVENUES				
Assessment levy: Pelican Sound	\$ -	\$ -	\$ 1,083,974	0%
Interest & miscellaneous: Pelican Sound	-	-	500	0%
Total revenues	<u>-</u>	<u>-</u>	<u>1,084,474</u>	0%
EXPENDITURES				
Professional services				
Audit	-	-	3,400	0%
Legal	-	-	5,000	0%
Engineering	-	-	21,000	0%
Contingencies	-	-	600	0%
Total professional services	<u>-</u>	<u>-</u>	<u>30,000</u>	0%
Debt Service				
Interest expense	27,166	27,166	-	N/A
Total debt service	<u>27,166</u>	<u>27,166</u>	<u>-</u>	N/A
Other contractual				
Field management	417	417	5,000	8%
Lake/Wetland Operations	5,755	5,755	100,000	6%
Drainage pipe annual inspection and cleaning	-	-	60,000	0%
Drainage pipe repair	-	-	100,000	0%
Lake bank remediation/Dry Retention enhance	-	-	55,000	0%
Debt service (prin & int) 2019 note	-	-	90,000	0%
Debt service (prin & int) 2022 note	-	-	342,113	0%
Capital outlay	-	-	194,480	0%
Roadway RM/traffic calming	24,422	24,422	50,000	49%
Water Management	1,789	1,789	-	N/A
Contingencies	-	-	35,000	0%
Street Lighting	693	693	-	N/A
Total other contractual	<u>33,076</u>	<u>33,076</u>	<u>1,031,593</u>	3%
Other fees and charges				
Total expenditures	<u>60,242</u>	<u>60,242</u>	<u>1,061,593</u>	6%
Net change in fund balances	(60,242)	(60,242)	22,881	
Fund balances - beginning				
Unassigned	560,934	560,934	536,595	
Fund balances - ending				
Assigned				
Working capital	271,120	271,120	271,120	
Unassigned	229,572	229,572	288,356	
Fund balances - ending	<u>\$ 500,692</u>	<u>\$ 500,692</u>	<u>\$ 559,476</u>	

**RIVER RIDGE
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES:
SPECIAL REVENUE FUND - SERIES 2022A
FOR THE PERIOD ENDED OCTOBER 31, 2023**

	Current Month	Year to Date
REVENUES	<u>\$ -</u>	<u>\$ -</u>
Total revenues	<u>-</u>	<u>-</u>
 EXPENDITURES		
Capital Outlay	<u>-</u>	<u>-</u>
Total Field services	<u>-</u>	<u>-</u>
 Debt Service		
Interest expense	<u>-</u>	<u>-</u>
Total expenditures	<u>-</u>	<u>-</u>
 OTHER FINANCING SOURCES		
Transfer in	<u>-</u>	<u>-</u>
Total other financing sources	<u>-</u>	<u>-</u>
 Net change in fund balances	-	-
Fund balances - beginning		
Unassigned	62,443	62,443
Fund balances - ending	<u>\$ 62,443</u>	<u>\$ 62,443</u>

**RIVER RIDGE
COMMUNITY DEVELOPMENT DISTRICT
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES:
SPECIAL REVENUE FUND - SERIES 2022B
FOR THE PERIOD ENDED OCTOBER 31, 2023**

	Current Month	Year to Date
REVENUES	<u>\$ -</u>	<u>\$ -</u>
Total revenues	<u>-</u>	<u>-</u>
 EXPENDITURES		
Debt Service		
Interest expense	<u>-</u>	<u>-</u>
Total debt service	<u>-</u>	<u>-</u>
 Other contractual		
Capital outlay	<u>-</u>	<u>-</u>
Total expenditures	<u>-</u>	<u>-</u>
 OTHER FINANCING SOURCES		
Transfer in	<u>-</u>	<u>-</u>
Total other financing sources	<u>-</u>	<u>-</u>
 Net change in fund balances	-	-
Fund balances - beginning		
Unassigned	112,173	112,173
Fund balances - ending	<u>\$ 112,173</u>	<u>\$ 112,173</u>

**RIVER RIDGE
COMMUNITY DEVELOPMENT DISTRICT
CHECK REGISTER
OCTOBER 31, 2023**

River Ridge CDD

Check Detail

October 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	CBI	10/31/2023	FPL	151.003 · SRF - Pelican Sound		-1,131.77
Bill	67220-91268 10302023	09/29/2023		538.431 · Street Lighting	-438.95	438.95
Bill	55697-04520 10302023	10/30/2023		539.024 · Street Lighting	-692.82	692.82
TOTAL					-1,131.77	1,131.77
Check	DD	10/18/2023	JAMES E. GILMAN JR.	151.002 · Suntrust Operating Account		-184.70
				511.00 · Supervisor's Fees	-184.70	184.70
TOTAL					-184.70	184.70
Check	DD	10/18/2023	KURT BLUMENTHAL	151.002 · Suntrust Operating Account		-184.70
				511.00 · Supervisor's Fees	-184.70	184.70
TOTAL					-184.70	184.70
Check	DD	10/18/2023	ROBERT TWOMBLY	151.002 · Suntrust Operating Account		-184.70
				511.00 · Supervisor's Fees	-184.70	184.70
TOTAL					-184.70	184.70
Check	DD	10/18/2023	ROBERT TWOMBLY	151.002 · Suntrust Operating Account		-184.70
				511.00 · Supervisor's Fees	-184.70	184.70
TOTAL					-184.70	184.70
Check	DD	10/18/2023	TERRY MOUNTFORD (Em...	151.002 · Suntrust Operating Account		-184.70
				511.00 · Supervisor's Fees	-184.70	184.70
TOTAL					-184.70	184.70
Check	DD	10/31/2023	ROBERT SCHULTZ (Emplo...	151.002 · Suntrust Operating Account		-184.70
				511.00 · Supervisor's Fees	-184.70	184.70
TOTAL					-184.70	184.70
Check	DD	10/31/2023	KURT BLUMENTHAL	151.002 · Suntrust Operating Account		-184.70
				511.00 · Supervisor's Fees	-184.70	184.70
TOTAL					-184.70	184.70
Check	DD	10/31/2023	TERRY MOUNTFORD (Em...	151.002 · Suntrust Operating Account		-184.70
				511.00 · Supervisor's Fees	-184.70	184.70
TOTAL					-184.70	184.70
Check	DD	10/31/2023	ROBERT TWOMBLY	151.002 · Suntrust Operating Account		-184.70
				511.00 · Supervisor's Fees	-184.70	184.70
TOTAL					-184.70	184.70
Bill Pmt -Check	6349	10/01/2023	PREMIER LAKES	151.003 · SRF - Pelican Sound		-24,964.00
Bill	1200	09/28/2023		539.026 · Aeration repair	-293.00	293.00
Bill	1118	09/28/2023		539.021 · Lake/Wetland	-5,755.00	5,755.00
Bill	1203	09/28/2023		539.023 · Lake Bank Remediation	-4,800.00	4,800.00
Bill	1206	09/28/2023		538.461 · Aquascaping	-8,361.00	8,361.00
Bill	1149	09/28/2023		539.021 · Lake/Wetland	-5,755.00	5,755.00
TOTAL					-24,964.00	24,964.00
Bill Pmt -Check	6350	10/01/2023	WOODWARD, PIRES AND ...	151.003 · SRF - Pelican Sound		-934.15
Bill	37726	09/28/2023		514.310 · Legal Fees	-934.15	934.15
TOTAL					-934.15	934.15
Bill Pmt -Check	6351	10/24/2023	SYNOVUS BANK	151.003 · SRF - Pelican Sound		-1,727.91
Bill	00003/C 102423	10/23/2023		517.723 · Interest expense	-1,727.91	1,727.91

River Ridge CDD
Check Detail
October 2023

Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-1,727.91	1,727.91
Bill Pmt -Check	6352	10/24/2023	SYNOVUS BANK	151.003 · SRF - Pelican Sound		-11,293.94
Bill	00011/C 102423	10/23/2023		517.723 · Interest expense	-11,293.94	11,293.94
TOTAL					-11,293.94	11,293.94
Bill Pmt -Check	6353	10/24/2023	SYNOVUS BANK	151.003 · SRF - Pelican Sound		-14,143.68
Bill	00012/C 102423	10/23/2023		517.723 · Interest expense	-14,143.68	14,143.68
TOTAL					-14,143.68	14,143.68
Bill Pmt -Check	6354	10/31/2023	COLLIER PAVING AND CO...	151.003 · SRF - Pelican Sound		-24,422.16
Bill	11952	10/16/2023		539.466 · Roadway RM/Traffic Calming	-24,422.16	24,422.16
TOTAL					-24,422.16	24,422.16
Bill Pmt -Check	6355	10/31/2023	DEPARTMENT OF ECONO...	151.003 · SRF - Pelican Sound		-175.00
Bill	88387	10/16/2023		519.540 · Annual District Filing Fee	-175.00	175.00
TOTAL					-175.00	175.00
Bill Pmt -Check	6356	10/31/2023	FEDEX	151.003 · SRF - Pelican Sound		-7.93
Bill	8-274.32527	09/29/2023		519.410 · Postage	-7.93	7.93
TOTAL					-7.93	7.93
Bill Pmt -Check	6357	10/31/2023	JOHNSON ENGINEERING, ...	151.003 · SRF - Pelican Sound		-5,175.00
Bill	20044471-021 9	09/29/2023		538.300 · NPDES Program	-230.00	230.00
Bill	20044471-021 10	10/30/2023		538.300 · NPDES Program	-4,945.00	4,945.00
TOTAL					-5,175.00	5,175.00
Bill Pmt -Check	6358	10/31/2023	M.R.I. UNDERWATER SPE...	151.003 · SRF - Pelican Sound		-8,550.00
Bill	4118	09/29/2023		539.022 · Drainage Pipe Annual Inspection	-8,550.00	8,550.00
TOTAL					-8,550.00	8,550.00
Bill Pmt -Check	6359	10/31/2023	NEWS PRESS	151.003 · SRF - Pelican Sound		-1,236.46
Bill	0005935487	09/29/2023		519.480 · Legal Advertising	-673.58	673.58
Bill	0005863230	10/16/2023		519.480 · Legal Advertising	-562.88	562.88
TOTAL					-1,236.46	1,236.46
Bill Pmt -Check	6360	10/31/2023	PREMIER LAKES	151.003 · SRF - Pelican Sound		-5,755.00
Bill	1210	10/09/2023		539.021 · Lake/Wetland	-5,755.00	5,755.00
TOTAL					-5,755.00	5,755.00
Bill Pmt -Check	6361	10/31/2023	UNIVEST CAPITAL	151.003 · SRF - Pelican Sound		-1,886.27
Bill	101954	09/29/2023		539.027 · Water Management	-1,886.27	1,886.27
TOTAL					-1,886.27	1,886.27
Bill Pmt -Check	6362	10/31/2023	WRATHELL, HUNT AND A...	151.003 · SRF - Pelican Sound		-5,284.08
Bill	2023-1490	10/30/2023		513.311 · Management	-4,284.00	4,284.00
				519.411 · Telephone	-33.33	33.33
				519.470 · Printing and Binding	-62.50	62.50
				539.002 · Field Services	-416.67	416.67
				538.336 · Q & A	-216.75	216.75
				513.310 · Assessment Roll Services	-270.83	270.83
TOTAL					-5,284.08	5,284.08

**RIVER RIDGE
COMMUNITY DEVELOPMENT DISTRICT**

**UNAUDITED
FINANCIAL
STATEMENTS**

A

River Ridge CDD
Pelican Sound Program Updated 11.6.23

	<u>Budget</u>	<u>YTD Actual</u>	<u>Planned/ Encumbered</u>	<u>Total</u>	<u>Variance</u>
Drainage Pipe Inspections & Cleaning	60,000	0	5,300	5,300	54,700
Drainage Pipe Repair	100,000	0	0	0	100,000
Roadway RM/traffic calming	50,000	58,719		58,719	-8,719
Lake Bank Remediation/Dry Retention	55,000	52,880		52,880	2,120
Aeration Repairs	0	2,495		2,495	-2,495
Lakes/Wetlands	100,000	-1,831	85,508	83,677	16,323
	<u>365,000</u>	<u>112,263</u>	<u>90,808</u>	<u>203,071</u>	<u>161,929</u>
Contingencies	35,000	0			35,000
Grand Total					196,929

**RIVER RIDGE
COMMUNITY DEVELOPMENT DISTRICT**

**UNAUDITED
FINANCIAL
STATEMENTS**

B

River Ridge Breakdown November 6, 2023

Summary:

Drainage Pipe Annual Inspection & Cleaning Projects:

- MRI, Inspections – Annual Storm Structure Inspections - \$5,300.00 (and includes Hammock Greens)

Total: \$5,300.00

Roadway Maintenance & Traffic Calming:

- Collier Paving – October \$18,749.00 (20858/20867 Gleneagles Links Dr. Gutter/Root Barrier approved 10/24/23)
- Collier Paving – October - \$37K (Sidewalk & Root Barrier Replacement Projects - to be revised to reflect approximately \$5K to PSGRC) Approved 10/24/23
- Lazs Lawn Services - \$2,970.00 (Landscape Repairs at Turnberry across from bldg. 4960)

Total: \$ 58,719.00

Lake Bank Remediation/Dry Retention Enhance:

- Premier Lakes – Canna Lilly Trimming River Course 7 T-Box - \$900.00
- E-8A – Current Proposal \$51,980.00 (waiting for an additional quote and to include sod replacement)

Total: \$52,880.00

Lake/Wetland:

- Current Contract - \$69,060.00 (expires 12/31/23 – 2nd year option \$71,136.00)
- Nano Bubbler Lease Agreement w Univest Capital Monthly Installments - \$1,788.81 per month. (October thru September total \$21,465.72)
-

Total: \$90,525.72

Aeration Repairs:

- H1-B, H1-A and E1-E - \$2,495.00 (Semi Annual Maintenance Review 10/25/23).

Total: \$2,495.00

Contingencies:

**RIVER RIDGE
COMMUNITY DEVELOPMENT DISTRICT**

**UNAUDITED
FINANCIAL
STATEMENTS**

C

RIVER RIDGE CDD - PROPOSED BUDGET 2023-2029

8/4/2023

	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29
COSTS:									
PROFESIONAL SVS	17,293	32,807	30,000	30,000	35,000	40,000	40,000	45,000	45,000
ALL OTHER COSTS:									
Lakes/Wetlands	96,152	91,013	101,000	100,000	110,000	115,000	115,000	120,000	120,000
Pipe inspection	108,950	107,141	150,000	160,000	160,000	170,000	170,000	180,000	180,000
Lake Banks remediation	5,345	18,675	50,000	55,000	55,000	60,000	60,000	65,000	65,000
Roadways	40,406	33,508	35,000	50,000	50,000	55,000	55,000	60,000	60,000
Other	21,236	26,602	5,000	5,000	5,000	5,000	5,000	5,000	5,000
CONTINGENCIES	0	0	50,000	35,000	35,000	35,000	40,000	45,000	45,000
	289,382	309,746	421,000	435,000	450,000	480,000	485,000	520,000	520,000
DEBT SERVICE									
2016									
2017	126,608								
2019	89,966	89,739	90,000	90,000					
2022			342,115	342,115	342,115	342,115	342,115		
LOAN PROCEEDS									
			(1,680,750)						
CAPITAL OUTLAYS									
	505,956	399,485	(827,635)	867,115	792,115	822,115	827,115	520,000	520,000
FY22		583,853							
FY23 IRRIGATION			850,000						
FY23 LANDSCAPE			850,000						
FY23/24 WELL IMPROVEMENTS			142,000	125,000					
FY24/25 STORM WATER MGMT				300,000	300,000				
FY25/26/27 GATE/MONUMENTS					220,000	460,000	460,000		
FY28 GATE ACCESS & TRAFFIC CALMING								200,000	
FY28/29 PHASE III/IV PAVERS								275,000	275,000
FY29 FUTURE PROJECTS									380,000
TOTAL CASH OUTLAY	505,956	983,338	1,014,365	1,292,115	1,312,115	1,282,115	1,287,115	995,000	1,175,000
ASSESSMENT NET	578,713	1,085,569	1,083,980	1,083,980	1,083,980	1,209,629	1,165,982	1,165,982	1,165,982
INTEREST	39	102	500	500	500	500	500	500	500
TOTAL	578,752	1,085,671	1,084,480	1,084,480	1,084,480	1,210,129	1,166,482	1,166,482	1,166,482
EXCESS/SHORTFALL	72,796	102,333	70,115	(207,635)	(227,635)	(71,986)	(120,633)	171,482	(8,518)
BEGINNING BALANCE	219,329								
CUMMULATIVE	292,125	394,458	464,573	256,938	29,303	(42,683)	(163,316)	8,166	(352)
ASSESSMENT GROSS									
	602,600	1,129,146	1,129,146	1,129,146	1,129,146	1,214,565	1,214,565	1,214,565	1,214,565
1299									
ASSESSMENT	463.90	869.24	869.24	869.24	869.24	970.00	970.00	970.00	970.00
INCREASE		405.35	0.00	0.00	0.00	100.76	0.00	0.00	0.00
PERCENT INCREASE		87.4%	0.0%	0.0%	0.0%	11.6%	0.0%	0.0%	0.0%

**RIVER RIDGE
COMMUNITY DEVELOPMENT DISTRICT**

MINUTES

DRAFT

**MINUTES OF MEETING
RIVER RIDGE
COMMUNITY DEVELOPMENT DISTRICT**

The River Ridge Community Development District Board of Supervisors held a Regular Meeting on October 24, 2023 at 1:00 p.m., in the Sound Room at the River Club Conference Center (Second Floor of Fitness Center), 4584 Pelican Sound Boulevard, Estero, Florida 33928, via Zoom at <https://us02web.zoom.us/j/82086246862> and telephone at 1-929-205-6099, Meeting ID: 820 8624 6862 for both.

Present were:

Bob Schultz	Chair
Terry Mountford	Vice Chair
Robert Twombly	Assistant Secretary
Kurt Blumenthal	Assistant Secretary

Also present were:

Chuck Adams	District Manager
Cleo Adams	District Manager
Shane Willis	Operations Manager
Tony Pires	District Counsel
John Baker	District Engineer
Jordan Bardwell	Johnson Engineering
Eric Long	PSGRC General Manager
Alex Kurth (via phone/Zoom)	Premier Lakes

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Mrs. Adams called the meeting to order at 1:00 p.m.

Supervisors Schultz, Blumenthal, and Twombly were present. Supervisor Mountford was not present at roll call. Supervisor Gilman was not present.

SECOND ORDER OF BUSINESS

Public Comments: Agenda Items (5 minutes per speaker)

39 Mr. Long stated that resident Jenny O’Hare requested a status update on the Turnberry
40 Parking Area 1, the sod, Seagrapes irrigation repairs, curb stops and striping. Mr. Baker stated
41 the curb stops have not been installed; he sent Collier Paving a text with a photograph of the
42 area prior to the meeting.

43 **Mr. Mountford arrived at the meeting.**

44

45 **THIRD ORDER OF BUSINESS**

Update: Premier Lakes, Inc. [Alex Kurth]

46

47 • **Update: Canna Lilly Trimming of River 7 and River 8**

48 Mr. Kurth reported the following:

49 ➤ The canna lilies were trimmed on October 12, 2023 and both T-boxes should look much
50 better.

51 A Board Member stated the canna lilies in front of the River 7 T-box were not trimmed
52 but the ones on River 8 were. Mr. Kurth will check and have the crews revisit and trim the canna
53 lilies on River 7.

54 Mrs. Adams stated River 7 will be an add-on and requested a work order.

55 ➤ The B-2264 preserves planting behind the tennis courts was completed at the end of
56 September and a monitoring event by the Club Consultant occurred in early November. Staff is
57 awaiting the results in the Consultant’s report.

58 ➤ Maintenance-wise, everything is progressing nicely; Staff is monitoring weed growth and
59 torpedo grass in most lakes and treating where necessary.

60 ➤ The algae in the lakes have lessened, which is common for this time of year. Crews are
61 spot treating when necessary.

62 ➤ Crews completed a large section of preserve maintenance in September.

63 ➤ The CDD’s semi-annual aeration maintenance is scheduled for tomorrow. Staff received
64 a report that the aeration system in Lake E1-E is down. It will be inspected, assessed and repaired
65 as quickly as possible.

66 ➤ Everything else is standard maintenance moving forward.

67 Mr. Long stated he emailed the Preserves Planting Monitoring Report to Mr. Kurth.

68 Mr. Kurth stated that the Monitoring Report was submitted to the South Florida Water
 69 Management District (SFWMD); hopefully, there will not be a need for any additional monitoring.
 70 The only comment the Consultant noted was to continue spot treatment of base and exotic
 71 vegetation and Virginia creeper and muscadine grapes. Mr. Kurth will give the Monitoring Report
 72 to his team so that special attention can be given to the exotic vegetation noted.

73 Asked for the difference between trimming and harvesting, Mr. Kurth stated harvesting
 74 is physically removing some of the root base and trimming is cutting them down for height
 75 purposes.

76 **▪ Ratification of NPDES Year 6 Annual Report**

77 **This item, previously the Sixth Order of Business, was presented out of order.**

78 Mr. Bardwell presented a cover letter and Annual Report and stated his firm submitted
 79 the NPDES Annual Report for Year 6 to Lee County; it is fairly straightforward. Every cycle must
 80 have five years for the permit and it is currently Year 6. The DEP is slow in getting a new permit
 81 and, until then, Staff will keep submitting the NPDES Annual Report.

82 Mr. Pires pointed out that the cover letter states that “RR CDD is a completed residential
 83 development” but it is not complete and the CDD has commercial and residential land uses
 84 combined, which he thinks needs to be clarified. Mr. Bardwell will make the adjustment in next
 85 year’s report. A Board Member pointed out that the cover letter states that the Annual Report is
 86 for Year 5. Mr. Bardwell stated it should read “Year 6” and will be corrected.

87

88 **On MOTION by Mr. Schultz and seconded by Mr. Blumenthal, with all in favor,**
 89 **the NPDES Year 6 Annual Report, submitted by Johnson Engineering, was**
 90 **ratified.**

91

92

93 **FOURTH ORDER OF BUSINESS**

**Continued Discussion: Safety Hazard
 Request Letter [Pelican Sound Dr. and
 Pelican Sound Blvd. Intersection]**

94

95

96

97 **• Discussion: Traffic Calming**

98 **• Consideration of Quote to Conduct Traffic Count During Season**

99 A Board Member asked if there is an action item for the quote to conduct the traffic
 100 survey. Mr. Baker stated he conferred with Mr. Krebs about it prior to the meeting and Staff is
 101 still waiting for Mr. Ted Treesch with TR Transportation to submit a proposal. He believes a traffic
 102 count will be conducted during peak hours during the season.

103 This item will remain on the agenda.

104

105 **FIFTH ORDER OF BUSINESS**

**Continued Discussion/Consideration of
 Proposals to Install Geo-Filter Tube Erosion
 Barrier System and Sod at Lake E-8A**

106

107

108

109 Mr. Willis presented Anchor Marine Services Proposal #2295 to install a geo-filter tube
 110 erosion barrier system and sod at Lake E-8A, in the amount of \$51,980. He stated additional
 111 clarification is needed from Mr. Long and asked if pine straw should be installed on the golf
 112 course after the lake bank restoration is completed. Mr. Long stated sod should be installed in
 113 that area; he will provide the specifications after the meeting.

114 Discussion ensued regarding sod installation, project timeline and pricing.

115 This item will remain on the agenda.

116

117 **SIXTH ORDER OF BUSINESS**

Ratification of NPDES Year 6 Annual Report

118

119 This item was presented following the Third Order of Business.

120

121 **SEVENTH ORDER OF BUSINESS**

**Continued Discussion/Update: Irrigation
 Water Resource [Eric Long – PSGRC]**

122

123

124 Mr. Long provided the following update:

- 125 ➤ He has been monitoring the gate/valve replacement project; he outlined the challenges.
- 126 ➤ Water had to be shut off for a few days but progress is being made.
- 127 ➤ There might be a change order for some of the sizing of the pipes.
- 128 ➤ Once the project is completed, it will be great to be able to turn off these areas when
- 129 there are irrigation breaks.

130 ➤ Regarding the challenges with Florida Power & Light (FPL), a new transformer is needed.
131 The current transformer is incorrectly-sized and a new transformer must be added. FPL has
132 staffing issues.

133 ➤ Mr. Krebs previously completed a site map for the FPL easement area and a new diagram
134 must be submitted to FPL.

135 ➤ Regarding water quality, Water Science was on site to test the water and a report of the
136 findings is pending.

137 ➤ The Three Oaks water being used on the golf course is well water, which is causing a
138 dramatic impact to the turf.

139 Mr. Long responded to questions regarding effluent water, the new pumps, DEP approval
140 and golf course issues.

141

142 **EIGHTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial
Statements as of September 30, 2023**

143

144

145 **A. Budget Variance**

146 **B. Breakdown**

147 **C. Proposed Budget 2023-2029 [5 Year Plan]**

148 Mrs. Adams presented the Unaudited Financial Statements as of September 30, 2023.

149 Regarding the debt service 2022 note, on Page 2 of the General Fund, Mr. Adams stated
150 it is identified under debt service for auditing purposes and will be reflected the same way. He
151 noted that the "Street lighting" line item, on Page 4, is for lighting outside of the gate.

152 Mr. Adams responded to questions regarding capital outlay, debt service, a payment from
153 McCullers on the check detail and the status of the cash sweep account with BankUnited,

154 The financials were accepted.

155

156 **NINTH ORDER OF BUSINESS**

**Approval of September 26, 2023 Regular
Meeting Minutes**

157

158

159 Mrs. Adams presented the September 26, 2023 Regular Meeting Minutes.

160 The following change was made:

161 Line 163: Insert “annually” after “plants”

162

163 **On MOTION by Mr. Blumenthal and seconded by Mr. Twombly, with all in favor,**
164 **the September 26, 2023 Regular Meeting Minutes, as amended, were approved.**

165

166

167 • **Active Action and Agenda Items**

168 Items 8, 10 and 14 were completed.

169 Item 5: Mr. Baker stated Staff requested an update from MRI but has yet to receive a
170 response. For the survey portion, a request for an update was sent and is pending.

171 The Board and Staff discussed renewing the street sweeping contract.

172

173 **TENTH ORDER OF BUSINESS**

Staff Reports

174

175 **A. District Counsel: Woodward Pires & Lombardo, P.A.**

176 There was no report.

177 **B. District Engineer: Hole Montes, Inc.**

178 Mr. Baker presented a change order from Collier Paving for Gleneagles Links Drive valley
179 gutter and root barrier work. The new amount is significantly higher than the original proposal
180 because the price per grind is a lower price and is per linear foot but if a panel must be replaced,
181 it becomes more expensive than simply grinding. The change order needs to be slightly reduced
182 because Mr. Baker and Mr. Long identified some work as being part of the health and sound
183 work. The full amount of grinding was completed and the remainder of the work is sidewalk panel
184 replacement.

185 In response to Mrs. Adams’ question, Mr. Baker confirmed that this amount is in addition
186 to the \$24,000 that was previously approved. Mr. Baker noted that no grinds are proposed in the
187 new proposal because and grinds needed were treated as grinds under the original proposal.

188 Discussion ensued regarding the change order, a previous Collier Paving proposal for
189 \$19,000, the unit price for sidewalk replacement, cause of the gutter issues on Gleneagles, root
190 barriers, Tory Pines, the need for a revised proposal, funding source for the work and not to
191 exceed amounts for both projects.

192

193

194

195

On MOTION by Mr. Schulz and seconded by Mr. Blumenthal, with all in favor, Collier Paving Proposal Estimate #23-655 and a previous Collier Paving proposal in a total not to exceed amount of \$60,000, were approved.

196

197

198

Mr. Schulz requested the following items:

199

➤ A stormwater management plan with specifics and exhibits that can be followed and tracked should be ready to be presented at the next meeting. Mrs. Adams will include a Stormwater Management Plan item on the next agenda.

202

➤ The infrastructure planning on the CDD website needs to be updated by Staff.

203

➤ A traffic calming meeting needs to be set up for Mr. Schulz, Mr. Krebs and Mr. Long.

204

C. District Manager: Wrathell, Hunt and Associates, LLC

205

I. Key Activity Dates

206

The October 2023 Key Activity Dates list was included for informational purposes.

207

II. NEXT MEETING DATE: November 28, 2023 at 1:00 PM

208

○ QUORUM CHECK

209

All Supervisors present confirmed their in-person attendance at the November 28, 2023 meeting.

211

ELEVENTH ORDER OF BUSINESS

Supervisors' Requests and Public Comments (5 minutes per speaker)

213

214

There were no Supervisors' requests or public comments.

216

TWELFTH ORDER OF BUSINESS

Adjournment

218

219

220

221

On MOTION by Mr. Schultz and seconded by Mr. Mountford, with all in favor, the meeting adjourned at 2:09 p.m.

222

223

224

225

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

226
227
228
229
230
231

Secretary/Assistant Secretary

Chair/Vice Chair

**RIVER RIDGE
COMMUNITY DEVELOPMENT DISTRICT**

**ACTIVE
ACTION AND
AGENDA
ITEMS**

RIVER RIDGE CDD
ACTIVE ACTION AND AGENDA ITEMS
From 10.24.23 Meeting – for 11.28.23 Agenda

1. **CONTINUING** Speakers to identify themselves.
2. **ACTION/AGENDA** **10.26.21** Mr. Childers: Follow up on request for FPL to install street light at Pelican Sound Dr & Southern Hills Dr. **03.22.22** Travis waiting for FPL to call. **12.13.22** Mr. Long: Ask FPL to repair & relocate street light to new preferred location. **02.28.23** FPL started repair work. **ONGOING**
3. **ACTION** **12.14.21** PSGRC: Send periodical e-blast communications. **ONGOING**
4. **ACTION** Mr. Long: Continue sending e-blasts that CDD might take action if drivers do not adhere to stop signs and if violations increase. **ONGOING**
5. **ACTION** Mr. Krebs: Inspect SE corner of The Masters and request quotes for work. **02.28.23/03.28.23** Obtain quotes from MRI for stormwater management project, such as inspect inlet and grout the pipe in Pinehurst. Email Mrs. Adams location of Master Circle inlet in Pinehurst and include more details in stormwater improvement write up. **07.25.23** Project is on the surveyors' schedule to complete. **09.26.23** Mr. Krebs to follow up on status of proposal. **ONGOING**
6. **ACTION** **05.23.23** Mr. Adams: For lakes, fountains & aerators, review/confirm Consent to Use Agreement is in order. **06.27.23** All completed except fountains. Mr. Pires: Provide Mr. Long with License Agreement template for the four fountains. **06.27.23** Mr. Pires sent the Agreement to Mr. Long. **ONGOING**
7. **ACTION** **06.27.23** Mr. Krebs: Pelican Sound Dr & Pelican Sound Blvd intersection letter-inspect/ensure it is in compliance. Recommend proper study, ways to improve safety, traffic flow, costs and timeline. **09.26.23** Mr. Krebs: Provide traffic study dates to vender and present proposal at the next meeting. **ONGOING**
8. **ACTION** **06.27.23** Mr. Willis: Obtain proposal for alternate crosswalk signage option & review requirements to alter crosswalk. **ONGOING**
9. **ACTION** **06.27.23** Mr. Krebs: Present quote from Hydrologist Kirk Martin for ways to increase the CCD's water allocations to offset deficiency due to reduction by Three Oaks Water Reclamation Facility. **COMPLETED** **07.25.23** Mr. Krebs will work with Eric L. to reduce costs. **09.26.23** Mr. Krebs: Update the SFWMD permit to include additional well. **ONGOING**

RIVER RIDGE CDD
ACTIVE ACTION AND AGENDA ITEMS
From 10.24.23 Meeting – for 11.28.23 Agenda

10. **ACTION** **09.26.23** Mr. Kurth: Review Rivers 7 & 8 and commence canna lily trimming project, to include Lake H1-B during October. **10.24.23** River 8 canna lily trimming is complete, Quote to be submitted for River 7. **ONGOING**

11. **ACTION** **09.26.23** Mr. Kurth: After meeting, confirm lake fountain in Edgewater community is working properly. **COMPLETED**

12. **ACTION** **09.26.23** Mr. Willis: Clarify outstanding items in Anchor Marine proposal and provide updated map, additional proposal & proposal for littorals at next meeting. Schedule project to commence May 2024. **ONGOING**

13. **ACTION** **09.26.23** Mr. Adams: Check with Accounting on offsetting Debt Service cost with revenue and if opening multiple ICS accounts is the preferred method for the annual audit. **COMPLETED**

14. **ACTION** **09.26.23** Mr. Krebs: Submit Collier Paving Change Order to Mrs. Adams. **COMPLETED**

15. **ACTION** **09.26.23** Mr. Willis: Confirm street sweeping project commenced. **COMPLETED after 10.24.23 mtg**

16. **ACTION** **09.26.23** Mr. Krebs: Add the CDD as interested party to the apartment complex construction permit. **ONGOING**

17. **ACTION** **10.24.23** Mr. Krebs: Produce Dos and Don'ts list/report for conservation/preserve areas to educate residents. **ONGOING**

18. **ACTION/AGENDA** **10.24.23** Mr. Krebs: Produce Stormwater Management Plan with specifics and exhibits for next meeting. **ONGOING**

19. **ACTION** **10.24.23** Staff: Update infrastructure planning on CDD website. **ONGOING**

20. **ACTION** **10.24.23** Staff: Schedule traffic calming meeting with Mr. Schulz, Mr. Krebs and Mr. Long. **ONGOING**

**RIVER RIDGE
COMMUNITY DEVELOPMENT DISTRICT**

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RIVER RIDGE CDD

Key Activity Dates

Updated: November 2023

Description	Reference	Submit To	Due Date	MONTH/DATE
FPL and Outfall Ditch	SOP	N/A	Quarterly reviews and maintenance performed as required. Maintenance performed/completed the week of September 11th.	Jan/May/July/Sept
Bubble-Up Structures located between Gleneagles/Golf Course within the Dry Retention	SOP	N/A	Quarterly reviews and maintenance performed as required. Maintenance performed/completed the week of September 11th.	Jan/April/July/Sept
Control Structure CB-166 adjacent to Pinehurst Greens Drive	SOP	N/A	Quarterly reviews and maintenance of any required debris removal. Completed the week of September 11th.	March/June/September/December
Dry Retention River Course #6	SOP	N/A	50% Mowing of Zone 1 completed in the Spring 2022; 50% mowing of Zone 1 was completed June 9, 2023; with no mowing in the Spring of 2024.	Spring 2025
Dry Retention Cord Grass Trimming	SOP	N/A	Annual Cord Grass trimming was completed November 21, 2022. Cord Grass trimming has been scheduled for October 23, 2023.	10/1/2024
River (8) Tee Box Harvesting & H1-B Canna Lilly trimming	SOP	N/A	Harvesting completed May 2023. Staff to mow Canna Lilly at this location, as well as H1-B (resident side of pond) Completed in October, 2022; on an annual basis and may be necessary twice per year. May 2023 Not Needed.	May/October
Lake & Dry Retention Audit Report	SOP	N/A	Annual inspection and report of all District owned Lakes & Dry Retention. Report includes review of specific items related to water quality, lake maintenance deficiencies, littoral plant health and population, structural integrity of lake banks and pipework, aerator operation and any unauthorized activities in or adjacent to the lakes. Audit Completed on Monday, May 22,2023.	6/1/2024
Aeration Inspection Review and Reporting	SOP	N/A	Bi-Annual Inspections were completed in October.	May/October 2024
Lake Littoral Plantings	SOP	N/A	Review of ponds for littoral supplemental planting during annual audit. The following lakes were identified June 2022: E1-B, E3-A, E3-C, E4-A (removed by H/O); E7-A, E8-A, H1-A, H1-B and H2-A.	6/1/2024 Project
Lake Bank Remediation	SOP	N/A	Continue to monitor H1-A for future repairs.	6/1/2024
Lake Bank Remediation	SOP	N/A	E8-A identified June 2023 for required bank restoration. Additional proposal has been requested to include required sod replacement and will be an agenda item for Board discussion when received.	Will be scheduled under 2023/24 fiscal year budget

Street Sweeping @ 5 MPH W Precision Cleaning		N/A	Weekly December 1 through February & 2 x's per week March thru April 31, Bi weekly remainder of the year. Street Sweeper provides their gate pass to the Foreman with each visit. Contract Executed with Precision Cleaning, Inc. for a cost of \$32,625.00.	January thru December
Annual Letter to the Residents to include quarterly Letters submitted by Bob Twombly.	SOP	All Residents as well as PSGRC Staff & mailed to Estero Property Owners Association	Annual news letter to be distributed to all residents during the February time frame providing past projects & accomplishments as well as upcoming events. Board of Supervisors to provide information to District Staff in a timely manner in order to be included in the Newsletter. Newsletters are to be emailed to Pelican Sound GM, Meadows Representative and Mailed to Estero Property Owners Association only.	2/25/2024
Water Quality Sampling of Lake H1-B	SOP	N/A	Premier Lakes to provide a water quality analysis in order to see the parameters when the lake looks good, so if it goes bad again, we can compare what changed by obtaining an additional sample	January 2022 first sample
Lake E7-A Dye Treatments	SOP	N/A	Approved and budgeted commencing 2023 - Premier (new contractor) - Lake E7-A - Dye treatments January thru April - Premier Lakes, Inc. will commence at no charge for these services.	January through April 2024
Culvert/Interconnecting Drain Pipe Inspection and cleanout	SOP	N/A	Annual inspection and report of all District roadside catch basins, interconnect piping and outfall structures. Proposal approved at the April meeting to clean at 25%. To include Hammock Greens. Project completed mid August.	4/1/2024 thru 7/15/24
NPDES Report Filing	SOP	N/A	As mandated, the District must participate in the National Pollutant Discharge Elimination System Program. It is designed to improve storm water quality through construction activity monitoring, periodic facility review and inspection, public education, etc.	10/1/2024 - Agenda Item - Presentation in October
Certificate of District Registered Voters	190(3)(a)(d)	District receives annually from the local Supervisor of Elections	Due April 15th of each year and must be read into the record at a regularly scheduled meeting (no additional filing is required)	4/1/2024
Road & Gutter Inspections & Inspections of asphalt depressions	SOP	N/A	Annual Inspection to be completed by the District Engineer during the month of October. Including review of asphalt depressions in the event we need to ROV a pipe - MRI to inspect if necessary. Repairs completed in November 2022	Oct-24
Sidewalk & Line of Sight Inspections	SOP	N/A	Inspection completed in August & October by the PSGRC & by the District Engineer. Note: Sidewalk grinder to be rented @ a cost of \$750.00 per week as necessary. Last inspection October 2023.	October/May
Annual Financial Report	190.008/218.32 & 39	Florida Department of Financial Services	45 days after the completion of the Annual Financial Audit but no more than 9 month's after the end of Fiscal Year.	6/1/2024
Proposed Budget	189.016, 189.418 & 200.065	Due to local governing authority (county or municipality)	Due to local governing authority (county or municipality) by June 15 each year. Long Range Capitol Improvements forecast to include landscape plans from the PSGRC.	6/15/2024

2022 Budget & Other Events	SOP	N/A	Filter & Install - Metro Pumping - \$141,287. Maxicon Wire & Ground Rod Install - Irrigation Concepts - \$195K. Controller Install - Global Irrigation Solutions - \$55,978. Landscape Renovation Projects - Hannula Landscape - \$598,432.	Commenced 6/1/2022
Assessment Roll Certification	Local County Requirement	Local County Tax Collector	For most counties, submission and certification of the annual assessment roll is due by September 15th of each year.	9/15/2024
Insurance Renewal	SOP	N/A	Bind Insurance for upcoming Fiscal year with an effective of October 1st thru September 30th	10/1/2024
Adopted Budget	189.016, 189.418 & 200.065	Due to local governing authority (county or municipality)	Due to local governing authority (county or municipality) by October 1st each year.	10/1/2024
Qualified Public Depositor Annual Report to CFO	280.17	Department of Financial Services - Division of Treasury - Collateral Management	By November 30 of each year, file annual report for the period ending September 30th.	11/30/2023
Fiscal Year Annual District Filing Fee and Update Form	190, 189.064 & 189.018 & Chapter 73C-24, F.A.C.	Florida department of Economic Opportunity (Special District Accountability Program)	Annual filing fee of \$175.00 is paid to the Florida Department of Economic Opportunity. The filing of the Update Form is required to verify the status of the Special District and to update any changes (including changes to the registered agent). Filing Fee invoice and Update Form is mailed out by the State on October 1st of each year. The fee and form are due and must be postmarked by the following December 3rd.	12/1/2023
Letter of Explanation for the Assessment Levels	SOP	All Residents as well as PSGRC Staff	BOS requested staff to develop a letter to be sent to Residents explaining the increase in their assessments and is required to be distributed (30) days before the Public Hearing and received by WHA, Corporate forty days in advance of the hearing date.	To be mailed no later than July 20th annually, and received by WHA, Corporate 6/26/24 as maybe necessary.

**RIVER RIDGE
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RIVER RIDGE COMMUNITY DEVELOPMENT DISTRICT

BOARD OF SUPERVISORS FISCAL YEAR 2023/2024 MEETING SCHEDULE

LOCATION

*River Club Conference Center, Sound Room (Second Floor of Fitness Center)
4784 Pelican Sound Boulevard, Estero, Florida 33928*

DATE	POTENTIAL DISCUSSION/FOCUS	TIME
October 24, 2023	Regular Meeting	1:00 PM
Join Zoom Meeting, https://us02web.zoom.us/j/83318572513 Meeting ID: 833 1857 2513 Dial by your location 1 929 205 6099 Meeting ID: 833 1857 2513		
November 28, 2023	Regular Meeting	1:00 PM
Join Zoom Meeting, https://us02web.zoom.us/j/83318572513 Meeting ID: 833 1857 2513 Dial by your location 1 929 205 6099 Meeting ID: 833 1857 2513		
December 12, 2023*	Regular Meeting	1:00 PM
Join Zoom Meeting, https://us02web.zoom.us/j/81617925983 Meeting ID: 816 1792 5983 Dial by your location 1 929 205 6099 Meeting ID: 816 1792 5983		
January 23, 2024	Regular Meeting	1:00 PM
Join Zoom Meeting, https://us02web.zoom.us/j/89848208244 Meeting ID: 898 4820 8244 Dial by your location 1 929 205 6099 Meeting ID: 898 4820 8244		
February 27, 2024	Regular Meeting	1:00 PM
Join Zoom Meeting, https://us02web.zoom.us/j/89848208244 Meeting ID: 898 4820 8244 Dial by your location 1 929 205 6099 Meeting ID: 898 4820 8244		
March 26, 2024	Regular Meeting	1:00 PM
Join Zoom Meeting, https://us02web.zoom.us/j/89848208244 Meeting ID: 898 4820 8244 Dial by your location 1 929 205 6099 Meeting ID: 898 4820 8244		
April 23, 2024	Regular Meeting	1:00 PM
Join Zoom Meeting, https://us02web.zoom.us/j/89848208244 Meeting ID: 898 4820 8244 Dial by your location 1 929 205 6099 Meeting ID: 898 4820 8244		
May 28, 2024	Regular Meeting	1:00 PM
Join Zoom Meeting, https://us02web.zoom.us/j/89848208244 Meeting ID: 898 4820 8244 Dial by your location 1 929 205 6099 Meeting ID: 898 4820 8244		

DATE	POTENTIAL DISCUSSION/FOCUS	TIME
June 25, 2024	Regular Meeting	1:00 PM
Join Zoom Meeting, https://us02web.zoom.us/j/89848208244 Meeting ID: 898 4820 8244 Dial by your location 1 929 205 6099 Meeting ID: 898 4820 8244		
July 23, 2024	Regular Meeting	1:00 PM
Join Zoom Meeting, https://us02web.zoom.us/j/89848208244 Meeting ID: 898 4820 8244 Dial by your location 1 929 205 6099 Meeting ID: 898 4820 8244		
August 27, 2024	Public Hearing and Regular Meeting	1:00 PM
Join Zoom Meeting, https://us02web.zoom.us/j/89848208244 Meeting ID: 898 4820 8244 Dial by your location 1 929 205 6099 Meeting ID: 898 4820 8244		
September 24, 2024	Regular Meeting	1:00 PM
Join Zoom Meeting, https://us02web.zoom.us/j/89848208244 Meeting ID: 898 4820 8244 Dial by your location 1 929 205 6099 Meeting ID: 898 4820 8244		

***Exception**

December meeting is two (2) weeks earlier to accommodate the Christmas holiday.